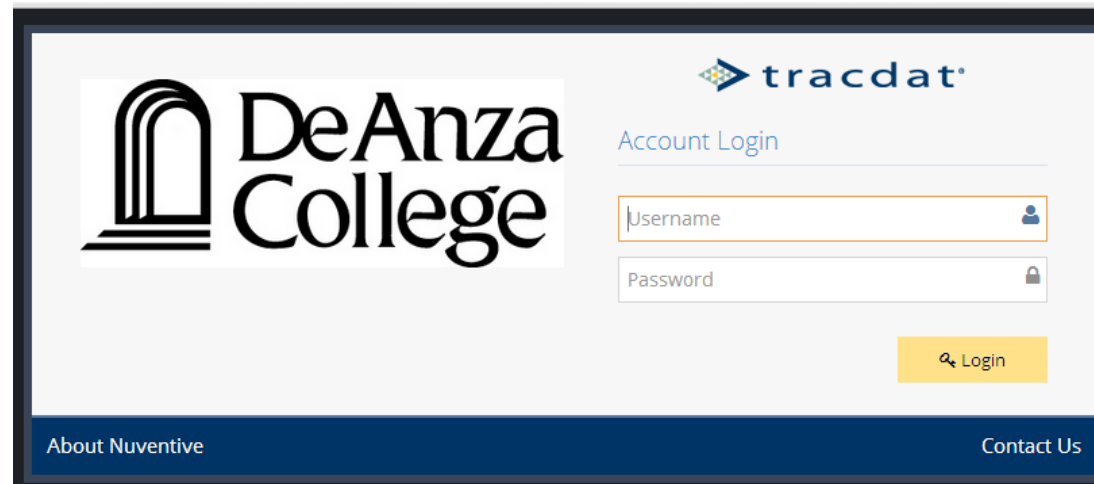


Manual for Faculty entering Student Learning Outcome Assessment

TracDat 5

A total “new look” but all the same “under the hood”.



The screenshot displays the TracDat 5 login page for DeAnza College. On the left is the DeAnza College logo, featuring a stylized archway icon and the text "DeAnza College". On the right is the "tracdat" logo. Below the logos is the "Account Login" section, which includes a "Username" input field with a user icon, a "Password" input field with a lock icon, and a yellow "Login" button with a magnifying glass icon. At the bottom of the page, there are two links: "About Nuventive" on the left and "Contact Us" on the right.

September 17, 2015

TracDat 5: A total “new look” but all the same “under the hood”. That is, all the same steps to enter assessment; similar reports; same document repository. The “frame” navigation is explained on page 3 “Flags” are explained on page 4.

Dept - (All) TracDat Playtime ← Your department/program

Welcome, admin

Dept - (All) TracDat Playtime > Home

Department Planning Summary

	Program Level Outcomes (PLOs)	Assessment Methods	Assessment Data Summaries	Enhancements	Follow-Up
✓	PLO 2	1	1	1	0
✓	PLO 1	1	1	1	0

Course/Service Planning Summary - Owned

	Courses/Services	Student Learning Outcomes (SLOs)	Assessment Methods	Assessment Data Summaries	Enhancements	Follow-Up
▶ ✓	FOR 212 - Scientific Evidence and Courtroom Testimony	2	6	3	1	0
▶	FOR 216 - Arson Investigation	2	2	2		
	FOR 220 - Analysis of Toxicants	0	0	0		
	FOR 281 - Principles and Practice of Forensic DNA Typing	0	0	0	0	0

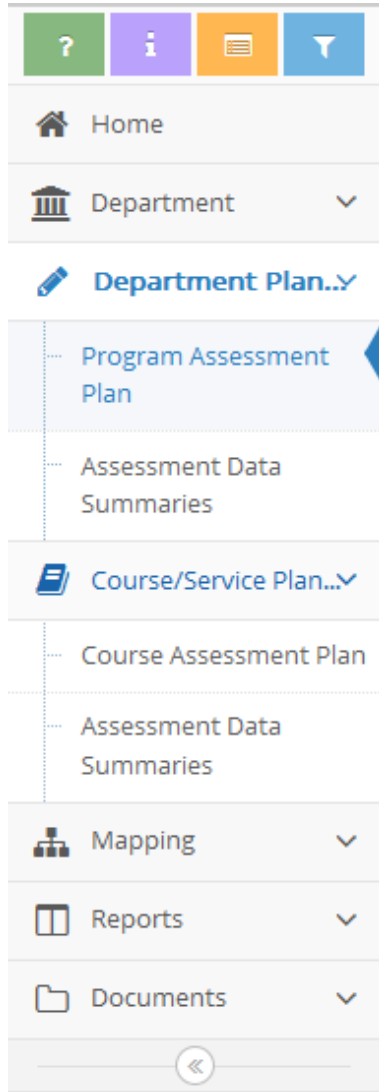
“Flags” see p 4

Course/Service Planning Summary - Assigned

	Courses/Services	Student Learning Outcomes (SLOs)	Assessment Methods	Assessment Data Summaries	Enhancements	Follow-Up
No data available in table						

The “frame” P 3

TracDat v5.0.44 - Go... MyPortal / Foothill-... SLOAC_18ABC_21JA... Faculty Manual - Mi... McAfee Security Sca... 4:30 AM



The “Frame” Navigation

Buttons: General info; specific info; nothing; filter

Home Your areas SLO Assessment process work at a glance. “Flags” explained on page 4.

Department

Department Plan (Read/write access for Chairs, Program heads, and Liaisons; read only access for others)

Program Assessment Plan PLOs, Methods of Assessing PLOs Just like before the method of assessment must be entered before you can enter a data summary.

Assessment Data Summary Go here to enter data summary, reflection, and enhancement for program level outcomes and institutional level outcomes.

Department Plan

Program Assessment Plan SLOs, Methods of Assessing SLOs Just like before the method of assessment must be entered before you can enter a data summary.

Assessment Data Summary Go here to enter data summary, reflection, and enhancement for student learning outcomes at the course level..

Mapping

Reports Standard and Ad hoc reports can be run. More reports will be available as time goes on.

Documents Behaves just like before.

“Flags” will be set meaningfully to assist all in knowing what should be done by when.

For the first three weeks of Fall 2015 quarter only the following two rules for flags will be implemented:

- Minimum number of Student Learning Outcomes (SLOs) needed for each Course/Service: 1
- Minimum number of Assessment Methods needed for each Student Learning Outcome (SLO): 1

As the quarter progresses flags will be set to indicate where an assessment is needed between 2014-15 academic year and 2018-19 academic year. This follows the long range plan that each area completed during 2014-15.

Walk Through of Entering Assessment Example will be for CIS 18C.

Step 1: Enter the method just as always.

The screenshot shows the Tracdat web application interface. The top navigation bar includes the Tracdat logo, a department dropdown menu set to 'Dept - (B/CS) Computer Information Systems', and a user profile dropdown showing 'Welcome, instructortracdat...'. The left sidebar contains a navigation menu with items like Home, Department, Department Planning, Course/Service Planning (highlighted with a yellow oval), Assessment Data Summaries, Mapping, Reports, and Documents. The main content area shows a breadcrumb trail: 'Dept - (B/CS) Computer Information Systems > Course/Service Planning > Course Assessment Plan'. Below this is a dropdown menu for 'CIS 18C - Shell Programming'. A note states: '* Asterisk next to a Course/Service in the dropdown indicates that the Course/Service is not owned by Department.' Underneath is a section for 'Student Learning Outcomes (SLOs)' with a list item 'CIS18C_SLO_1 Create programs in the Bourne Again, Bourne, Korn, and C shells, that interact with the Unix/Linux operating system. (Active)'. A purple arrow points from the information icon in the top navigation bar to the SLO list item. A black arrow points from the SLO list item to a dashed box containing two numbered instructions.

1. Start by clicking on the information icon to check for what-to-do reminders.
2. Click on arrow to open up the student learning outcome that you will be adding a data summary for.

Since the method for this assessment is different from the one entered, a new assessment method will be added. Please note the green circle with the plus sign. This is the icon you will click on to enter anything new throughout the application.

tracdat

Dept - (B/CS) Computer Information Systems

Welcome, instructortracdat...

Dept - (B/CS) Computer Information Systems > Course/Service Planning > Course Assessment Plan

Never delete a Student Learning Outcome. Instead click edit icon and change status to "Archived".

CIS 18C - Shell Programming

* Asterisk next to a Course/Service in the dropdown indicates that the Course/Service is not owned by Department.

Student Learning Outcomes (SLOs)

CIS18C_SLO_1 Create programs in the Bourne Again, Bourne, Korn, and C shells, that interact with the Unix/Linux operating system. (Active)

Planned Assessment Quarters: 2010-11 4-Spring

Outcome Creation Date:

Outcome Inactive Date:

Assessment Methods

Laboratory Project Students were assessed by certain lab assignments.

Lab 7-8: Write a bash script that can handle signal interrupts while allowing the user to change a system file.

Lab 9-10: Write a Korn script and then a tcsh script that accepts command line arguments and archive directories of files given by the user. (Active)

Related ICCs/Strategic Initiatives

Clicking on that green circle with the plus sign in the middle produces the following familiar screen:

The screenshot shows the Tracdat web application interface. At the top, there is a header with the Tracdat logo, a dropdown menu for the department (currently set to "Dept - (B/CS) Computer Information Systems"), and a user profile area with a notification bell and the text "Welcome, instructor@tracd...". Below the header is a breadcrumb trail: "Dept - (B/CS) Computer Information Systems > Course/Service Planning > Course Assessment Plan > Add Assessment Method". A navigation sidebar on the left contains icons for Home, Department, Department Planning, Course/Service Planning (which is expanded to show "Course Assessment Plan", "Assessment Data", and "Summaries"), Mapping, Reports, and Documents. The main content area is titled "CIS 18C - Shell Programming" and contains a form for adding an assessment method. The form includes an "Active" checkbox (checked), an "Assessment Method Type" dropdown menu, a required text field for the "Assessment Method" (marked with an asterisk and a question mark icon), a "Target for Success" text area (marked with a question mark icon and containing a tooltip that says "Usually blank"), and a "Comments/Notes" text area (marked with a question mark icon and a tooltip that says "Click for expanded help"). At the bottom of the form, there is a note: "* Required field". On the right side of the form, there are "Save" and "Return" buttons.

Enter the data as usual. Click question mark when in doubt about what to do.

When done save. Please note the choice to 1) Save and return or 2) Save what you just entered and clear the boxes for another new method. Also, there is the Return button without saving. The Save and Return buttons will be present on any page that you can update throughout the application.

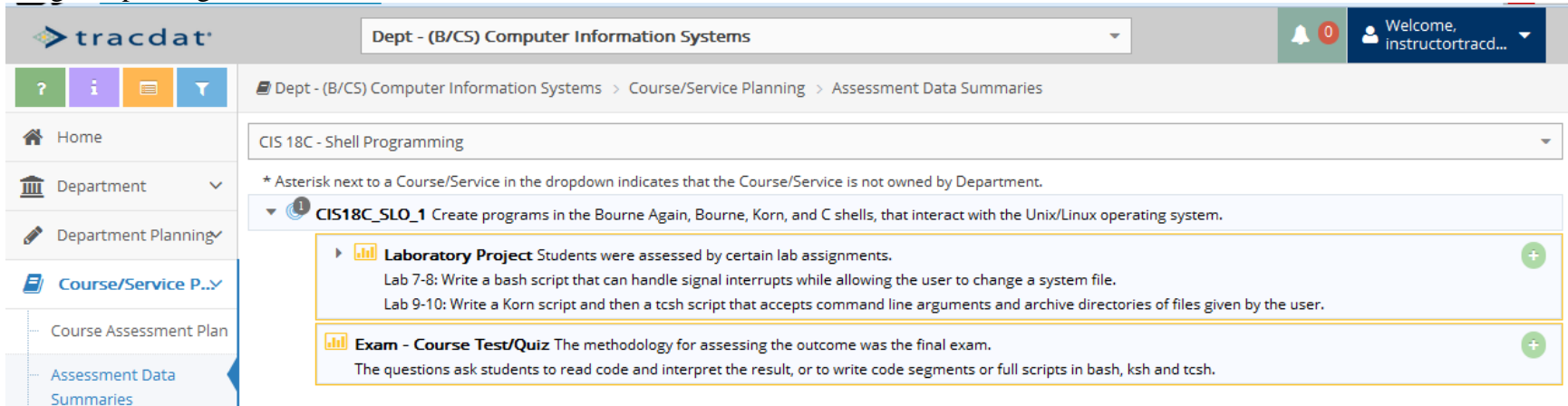
The screenshot displays the Tracdat application interface. At the top, the breadcrumb navigation shows: Dept - (B/CS) Computer Information Systems > Course/Service Planning > Course Assessment Plan > Add Assessment Method. The main content area is titled "CIS 18C - Shell Programming" and contains a form for adding an assessment method. The form includes the following fields:

- Active:** A checked checkbox.
- Assessment Method Type:** A dropdown menu set to "Exam - Course Test/Quiz".
- * Assessment Method:** A text area containing the text: "The methodology for assessing the outcome was the final exam. The questions ask students to read code and interpret the result, or to write code segments or full scripts in bash, ksh and tcsh." This field is marked as required.
- Target for Success:** A text area containing the text: "85% of the students will achieve 70% or better on the final exam." This field is marked as required.
- Comments/Notes:** An empty text area.

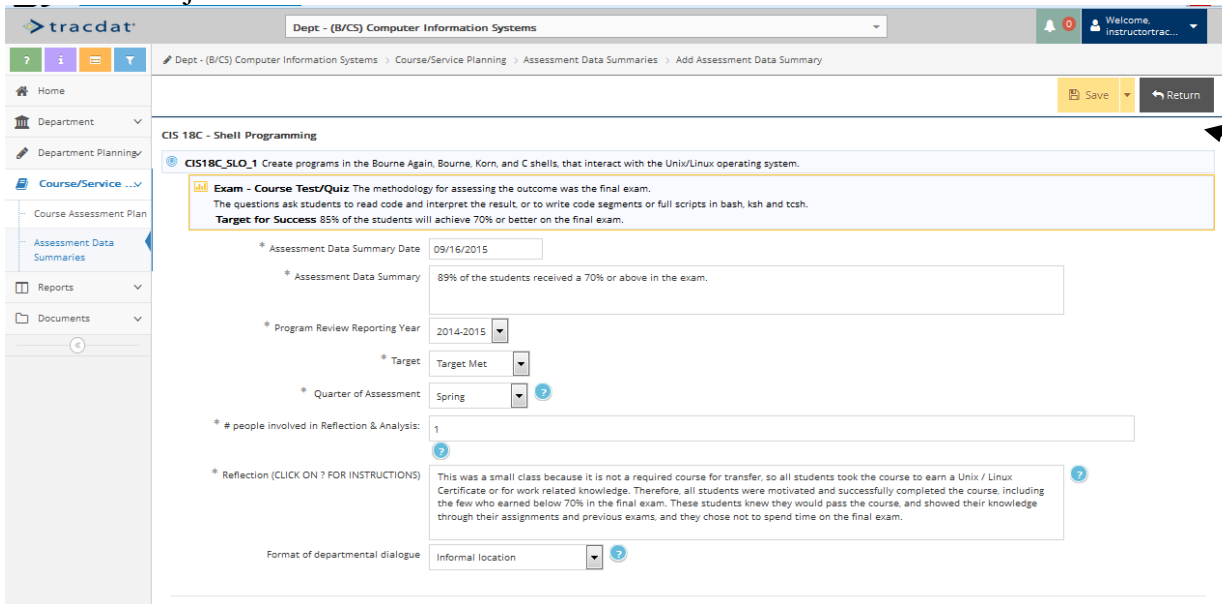
At the bottom of the form, there is a legend: "* Required field".

On the right side of the form, there are two buttons: a yellow "Save" button with a dropdown menu and a dark grey "Return" button. The "Save" dropdown menu is open, showing two options: "Save and Return" and "Save and Add New".

Step 2: Add the assessment. Nothing new except the navigation and that should appear at least a little friendlier. Just click on that green plus sign next to the method, and then



Enter the info just as before



Here are those “Save” and “Return” buttons again.

Step 3 Enter the enhancement

Dept - (B/CS) Computer Information Systems

Dept - (B/CS) Computer Information Systems > Course/Service Planning > Assessment Data Summaries

CIS 18C - Shell Programming

* Asterisk next to a Course/Service in the dropdown indicates that the Course/Service is not owned by Department.

CIS18C_SLO_1 Create programs in the Bourne Again, Bourne, Korn, and C shells, that interact with the Unix/Linux operating system.

Laboratory Project Students were assessed by certain lab assignments.
 Lab 7-8: Write a bash script that can handle signal interrupts while allowing the user to change a system file.
 Lab 9-10: Write a Korn script and then a tcsh script that accepts command line arguments and archive directories of files given by the user.

Exam - Course Test/Quiz The methodology for assessing the outcome was the final exam.
 The questions ask students to read code and interpret the result, or to write code segments or full scripts in bash, ksh and tcsh.

2014-2015 Target Met 09/16/2015
 89% of the students received a 70% or above in the exam. [more]

Enhancements +

Related Documents +

Dept - (B/CS) Computer Information Systems

Dept - (B/CS) Computer Information Systems > Course/Service Planning > Assessment Data Summaries > Add Enhancement

Save Return

CIS 18C - Shell Programming

CIS18C_SLO_1 Create programs in the Bourne Again, Bourne, Korn, and C shells, that interact with the Unix/Linux operating system.

Exam - Course Test/Quiz The methodology for assessing the outcome was the final exam.
 The questions ask students to read code and interpret the result, or to write code segments or full scripts in bash, ksh and tcsh.
Target for Success 85% of the students will achieve 70% or better on the final exam.

2014-2015 Target Met 09/16/2015
 89% of the students received a 70% or above in the exam.

* Action Date 09/16/2015

* Enhancement Because the students in the class were highly motivated students who learned the material for their knowledge, the course set up worked fine. The weekly assignments and quizzes kept everyone on task and built students' knowledge consistently.

Step 4 (Optional) Upload related documents. Click on “wrench”, upload file to “Related Documents” folder and then drag to rectangle. (Yep, not intuitive)

The screenshot displays the Tracdat application interface. A modal window is open, titled "Save and Relate" in the top right corner. The modal contains the following elements:

- A dropdown menu labeled "Places documents into" with "Related Documents" selected.
- A section labeled "Files" with a dashed border and the text "Click to browse for files" in the center.
- A section labeled "Urls" containing a table with three columns: "Name", "Url", and "Description". Each column has a text input field with a placeholder "...".
- A note at the bottom of the modal: "* Required field".

In the background, the application shows a folder tree for "Dept - (B/CS) Computer Information Systems". The "Related Documents" folder is highlighted. To the right, a "Drag documents here to relate" area is visible. The top right of the interface shows a user profile for "Welcome, Instructortrac..." and a "Complete" button.

tracdat Dept - (B/CS) Computer Information Systems

Dept - (B/CS) Computer Information Systems > Related Documents

Home

Department

Department Planning

Course/Service Plan

Reports

Documents

CIS 18C - Shell Programming

CIS18C_SLO_1 Create programs in the Bourne Again, Bourne, Korn, and C shells, that interact with the Unix/Linux operating system.

Exam - Course Test/Quiz The methodology for assessing the outcome was the final exam. The questions ask students to read code and interpret the result, or to write code segments or full scripts in bash, ksh and tcsh.
Target for Success 85% of the students will achieve 70% or better on the final exam.

2014-2015 Target Met 09/16/2015
 89% of the students received a 70% or above in the exam.

Document Repository

- Dept - (B/CS) Computer Information Systems
 - 2011-12 APRU CIS
 - 2012-13 APRU CIS
 - 2013-14 CPR CIS
 - Archived SLOACs from ECMS
 - Assessment Plans
 - General
 - Related Documents
 - SLOAC_18ABC_21JA.docx
- DeAnza College
- APRU/CPR - Business/Computer Science/Applied Technologies Division

Related Documents

Drag documents here to relate

SLOAC_18ABC_21JA.docx