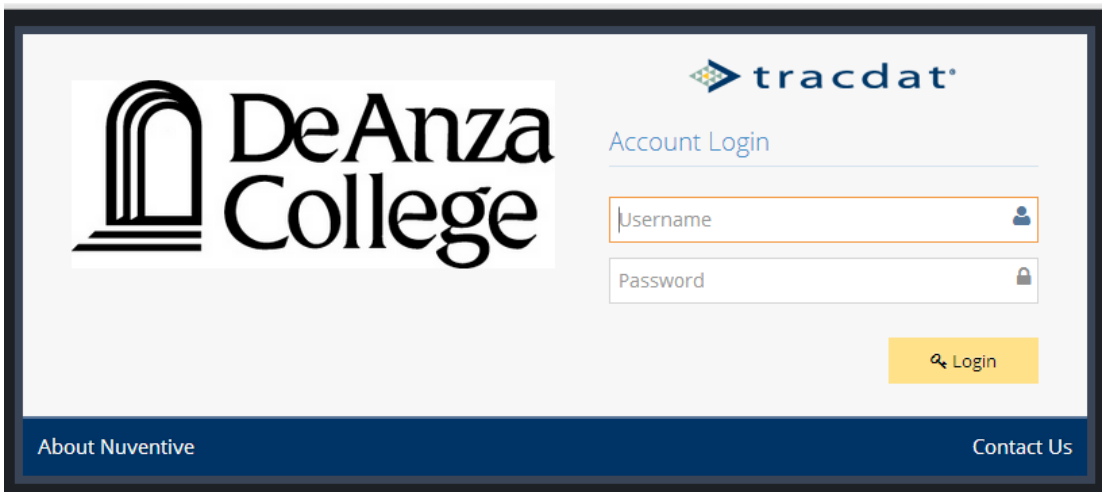
Manual for Faculty entering Student Learning Outcome Assessment

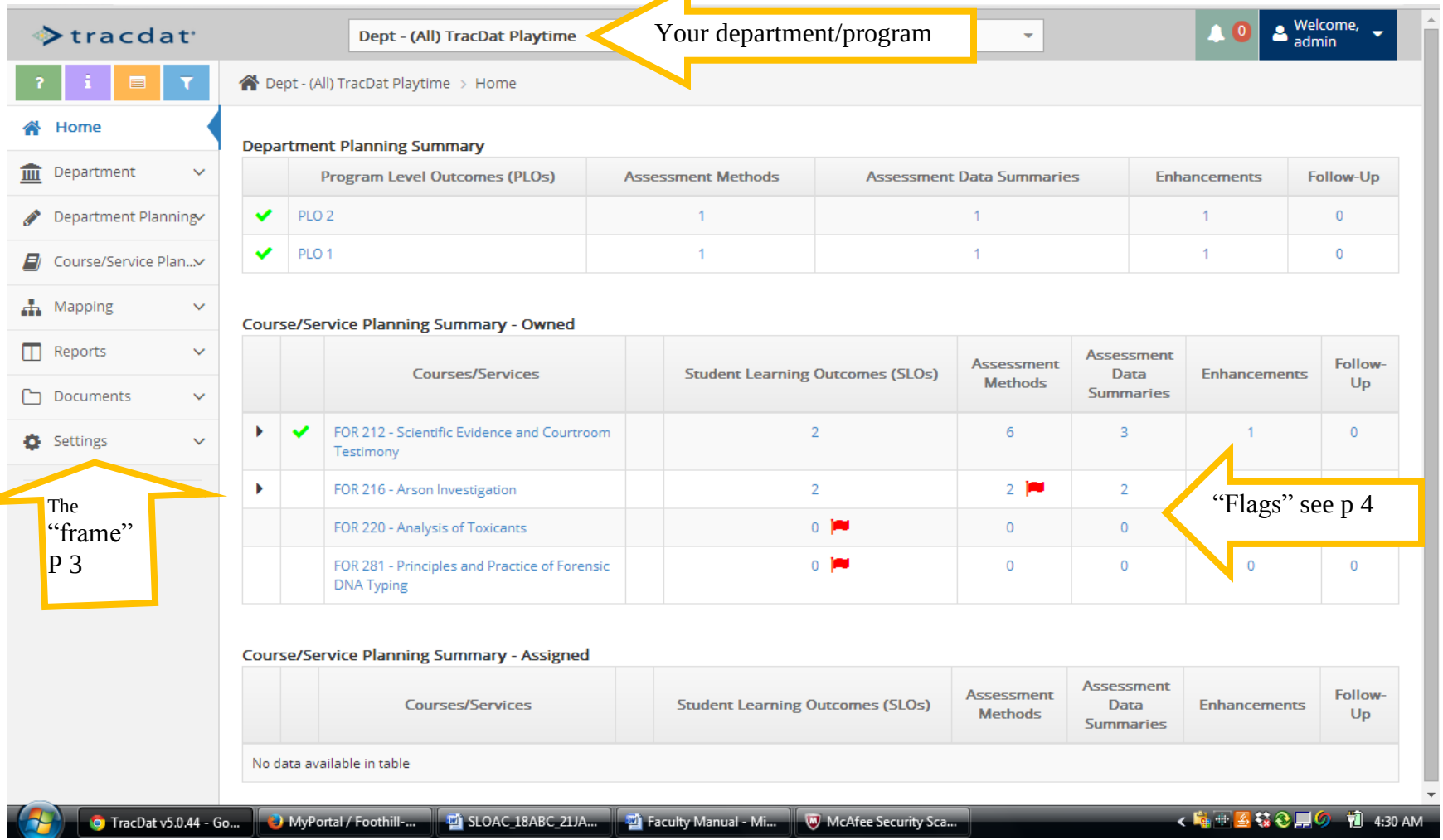
TracDat 5

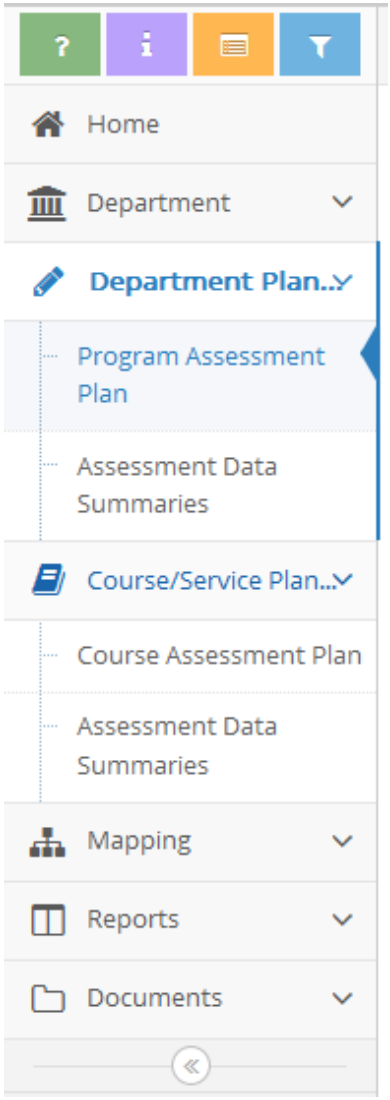
A total “new look” but all the same “under the hood”.



September 17, 2015

TracDat 5: A total "new look" but all the same "under the hood". That is, all the same steps to enter assessment; similar reports; same document repository. The "frame" navigation is explained on page 3 "Flags" are explained on page 4.





The "Frame" Navigation

Buttons: General info; specific info; nothing; filter

Home Your areas SLO Assessment process work at a glance. "Flags" explained on page 4.

Department

Department Plan (Read/write access for Chairs, Program heads, and Liaisons; read only access for others)

> **Program Assessment Plan** PLOs, Methods of Assessing PLOs Just like before the method of assessment must be entered before you can enter a data summary.
>
> **Assessment Data Summary** Go here to enter data summary, reflection, and enhancement for program level outcomes and institutional level outcomes.

Department Plan

> **Program Assessment Plan** SLOs, Methods of Assessing SLOs Just like before the method of assessment must be entered before you can enter a data summary.
>
> **Assessment Data Summary** Go here to enter data summary, reflection, and enhancement for student learning outcomes at the course level..

Mapping

Reports Standard and Ad hoc reports can be run. More reports will be available as time goes on.

Documents Behaves just like before.

"Flags" will be set meaningfully to assist all in knowing what should be done by when.

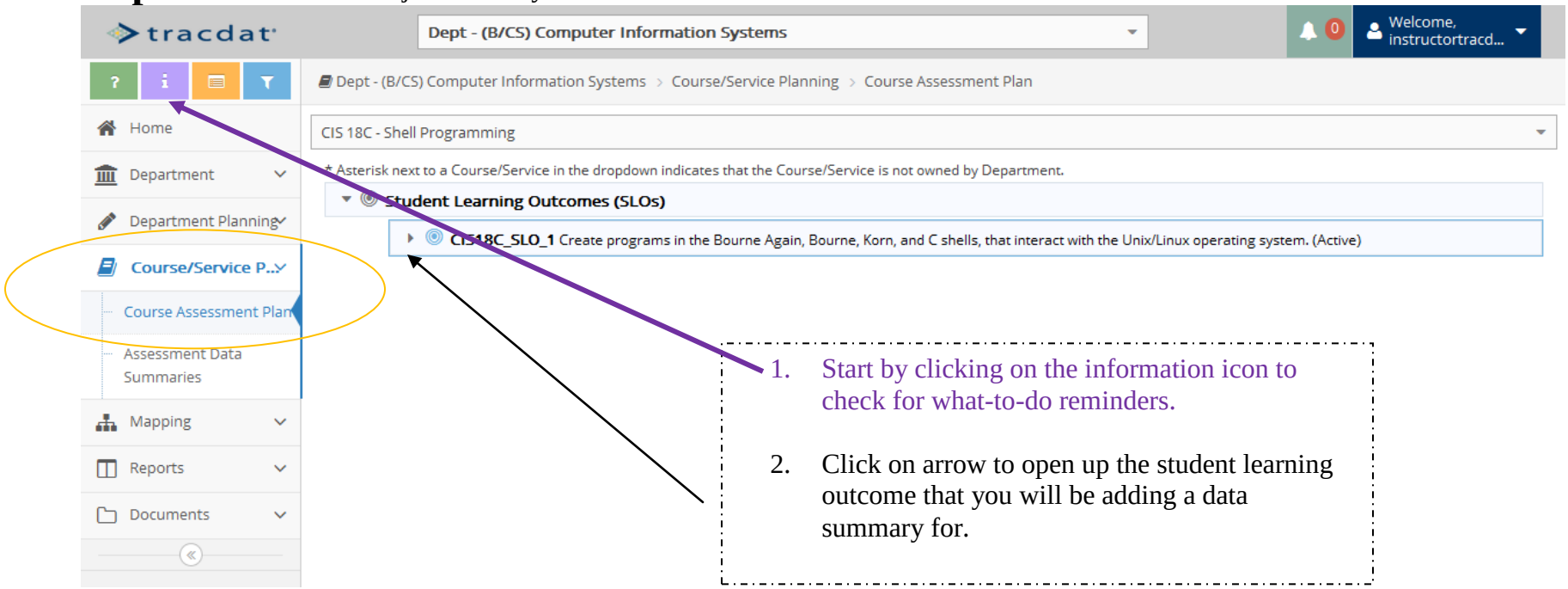
For the first three weeks of Fall 2015 quarter only the following two rules for flags will be implemented:

- Minimum number of Student Learning Outcomes (SLOs) needed for each Course/Service: 1
- Minimum number of Assessment Methods needed for each Student Learning Outcome (SLO): 1

As the quarter progresses flags will be set to indicate where an assessment is needed between 2014-15 academic year and 2018-19 academic year. This follows the long range plan that each area completed during 2014-15.

Walk Through of Entering Assessment Example will be for CIS 18C.

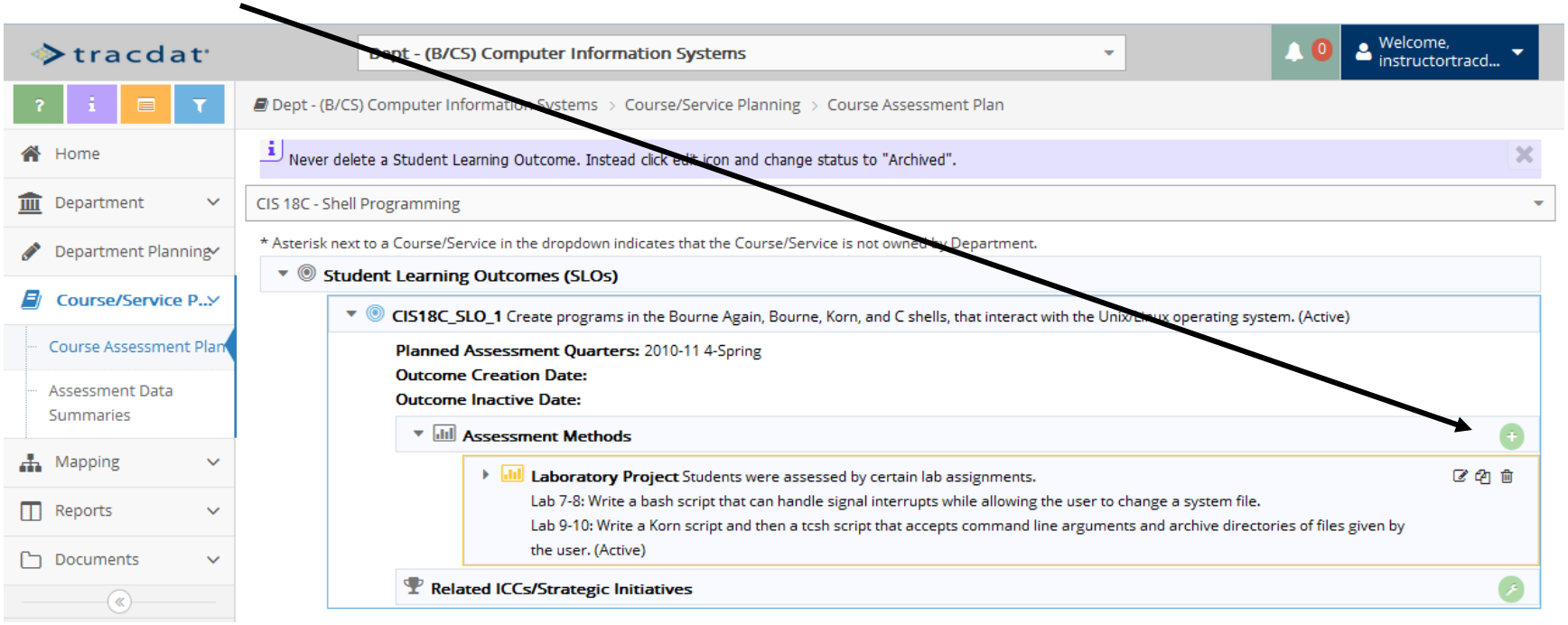
Step 1: Enter the method just as always.



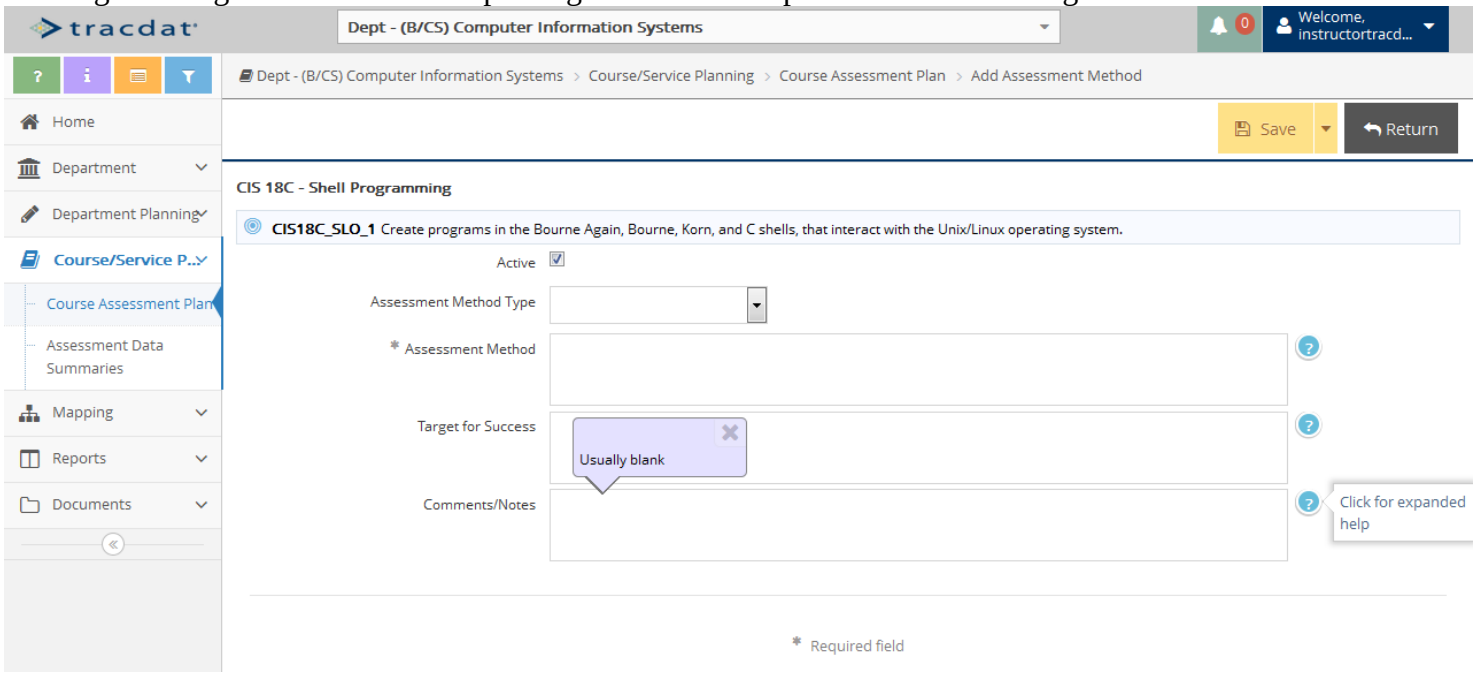
1. Start by clicking on the information icon to check for what-to-do reminders.

2. Click on arrow to open up the student learning outcome that you will be adding a data summary for.

Since the method for this assessment is different from the one entered, a new assessment method will be added. Please note the green circle with the plus sign. This is the icon you will click on to enter anything new throughout the application.

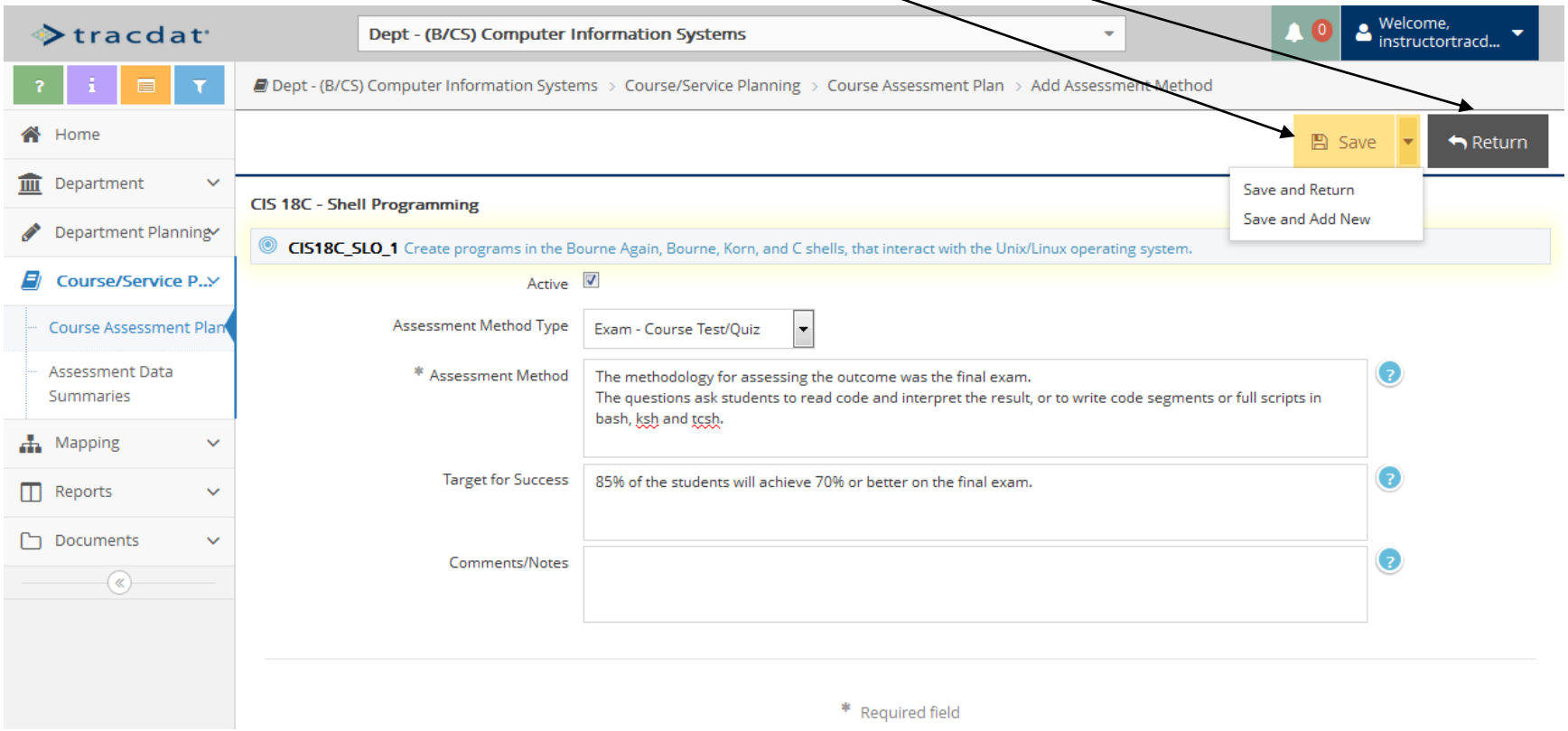


Clicking on that green circle with the plus sign in the middle produces the following familiar screen:

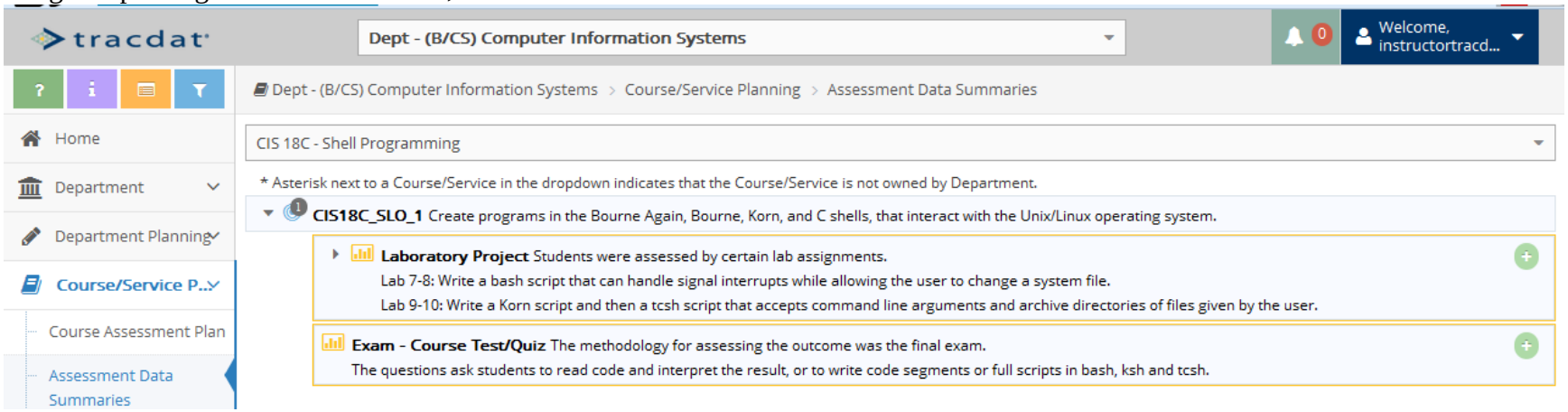


Enter the data as usual. Click question mark when in doubt about what to do.

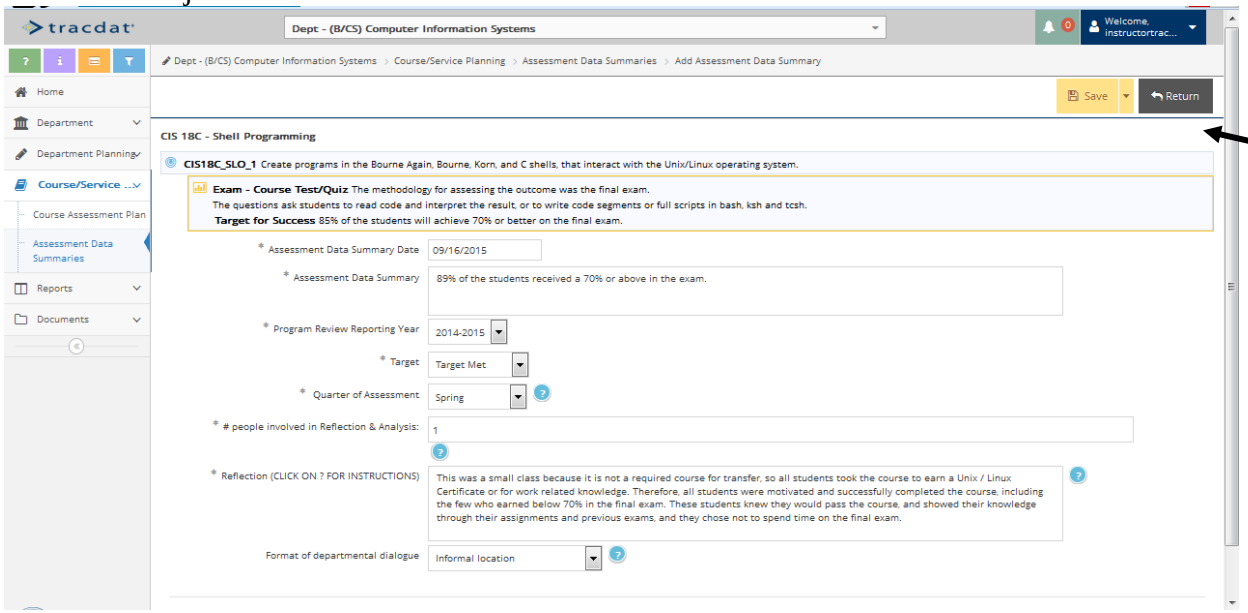
When done save. Please note the choice to 1) Save and return or 2) Save what you just entered and clear the boxes for another new method. Also, there is the Return button without saving. The Save and Return buttons will be present on any page that you can update throughout the application.



Step 2: Add the assessment. Nothing new except the navigation and that should appear at least a little friendlier. Just click on that green plus sign next to the method, and then

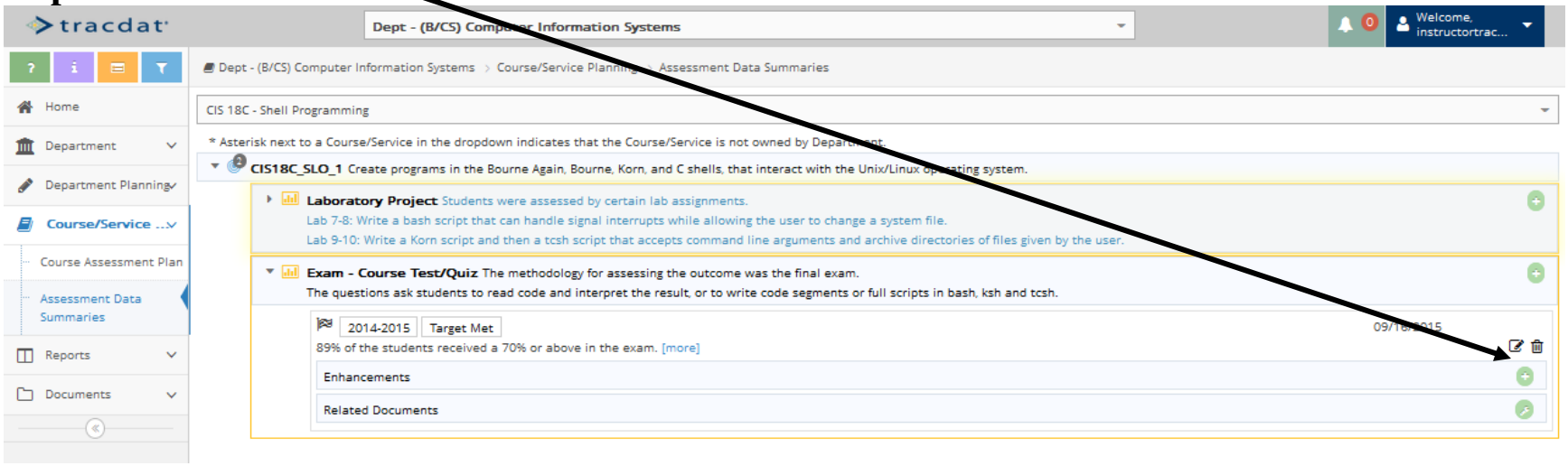


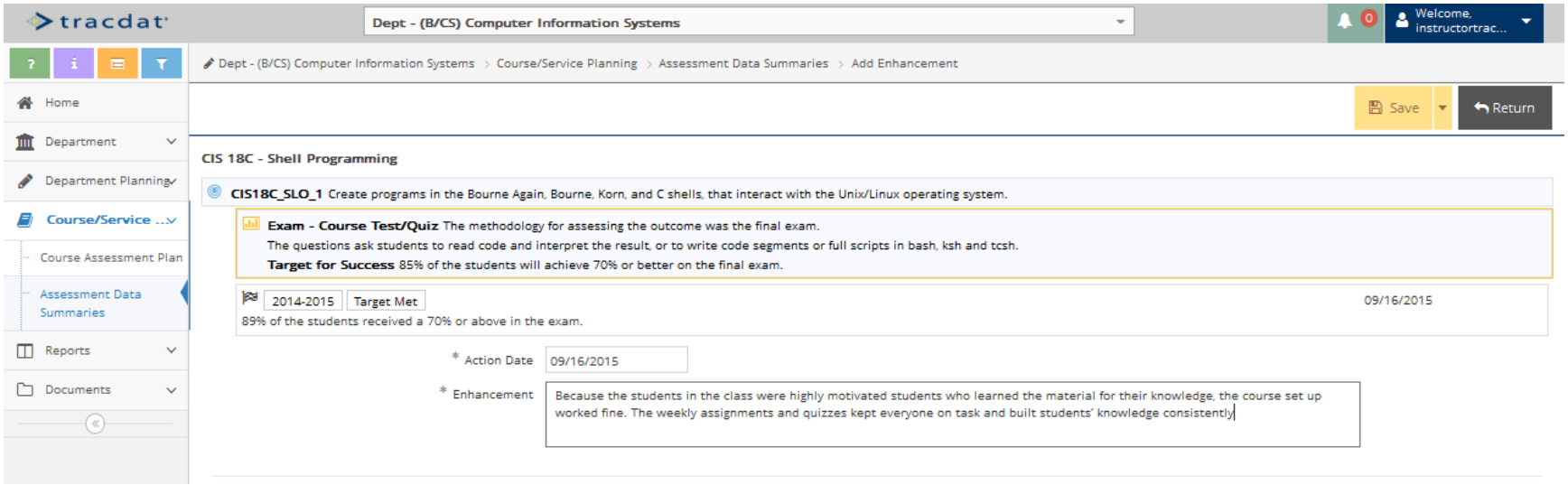
Enter the info just as before



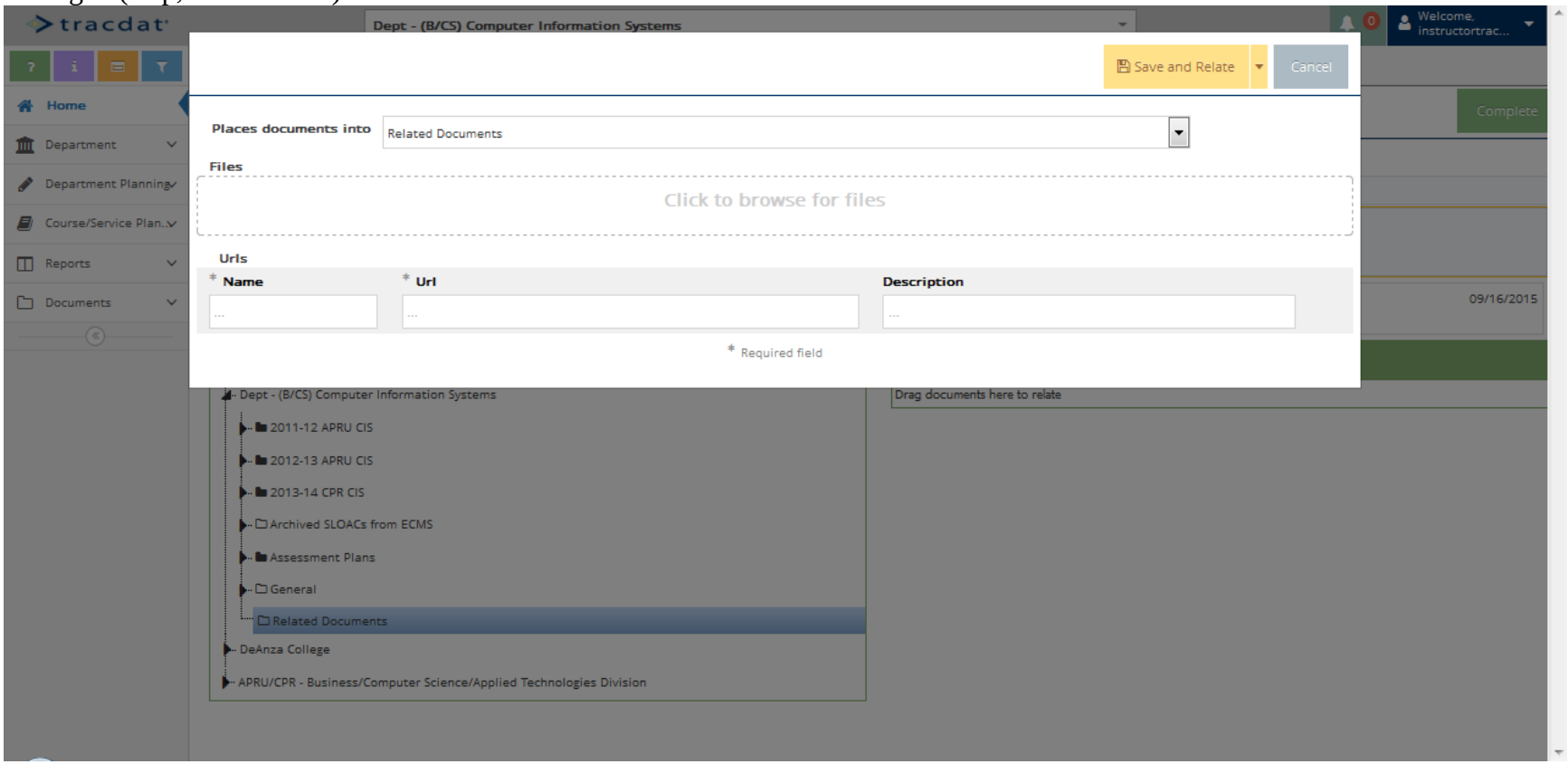
Here are those "Save" and "Return" buttons again.

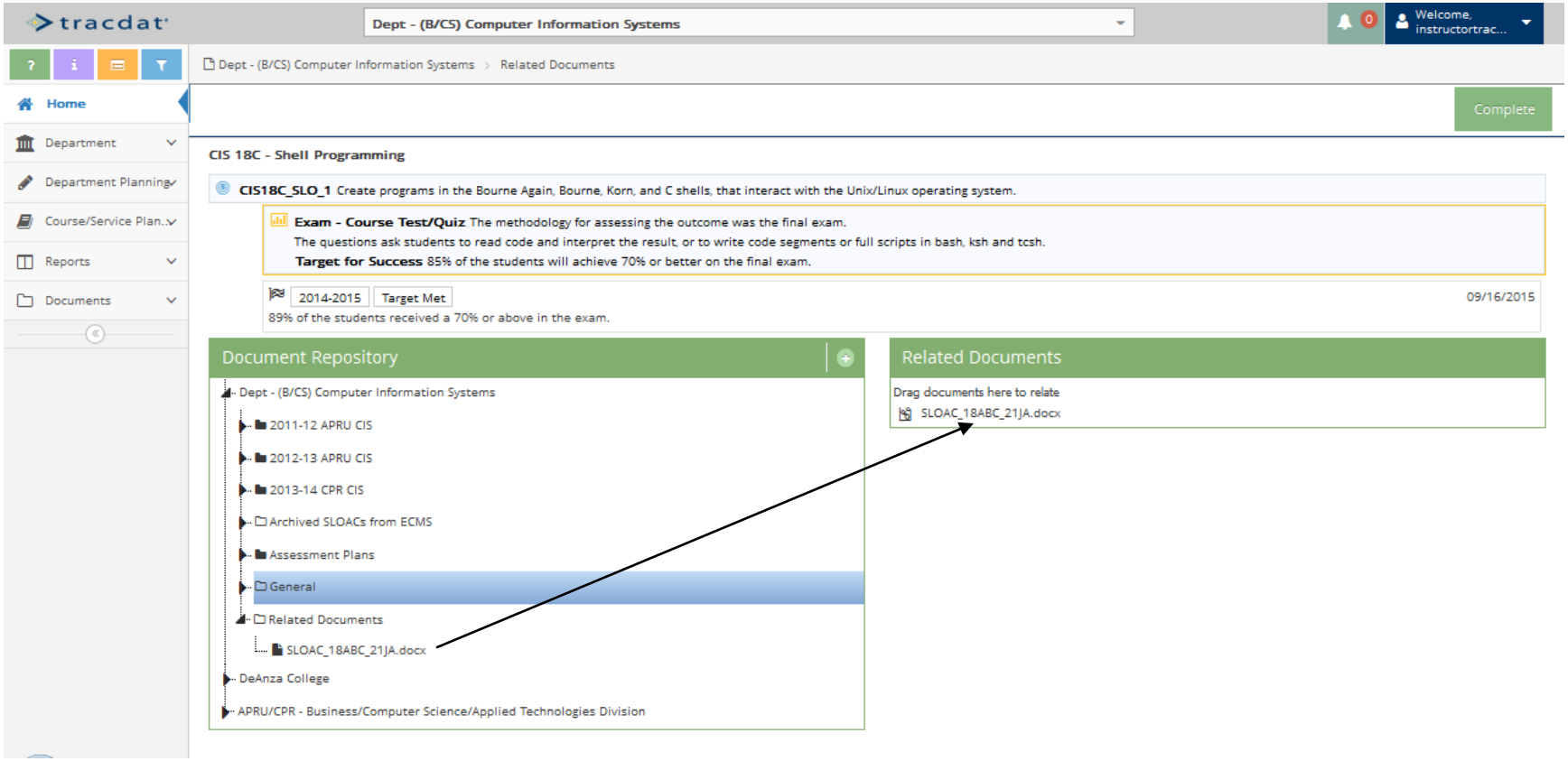
Step 3 Enter the enhancement





Step 4 (Optional) Upload related documents. Click on “wrench”, upload file to “Related Documents” folder and then drag to rectangle. (Yep, not intuitive)




tracdat
Dept - (B/CS) Computer Information Systems
Welcome, instructortrac...
Dept - (B/CS) Computer Information Systems › Related Documents
Home
Department
Department Planning
Course/Service Plan...
Reports
Documents
Complete
CIS 18C - Shell Programming
CIS18C_SLO_1 Create programs in the Bourne Again, Bourne, Korn, and C shells, that interact with the Unix/Linux operating system.
Exam - Course Test/Quiz The methodology for assessing the outcome was the final exam.
The questions ask students to read code and interpret the result, or to write code segments or full scripts in bash, ksh and tcsh.
Target for Success 85% of the students will achieve 70% or better on the final exam.
2014-2015
Target Met
09/16/2015
89% of the students received a 70% or above in the exam.
Document Repository
Dept - (B/CS) Computer Information Systems
2011-12 APRU CIS
2012-13 APRU CIS
2013-14 CPR CIS
Archived SLOACs from ECMS
Assessment Plans
General
Related Documents
SLOAC_18ABC_21JA.docx
DeAnza College
APRU/CPR - Business/Computer Science/Applied Technologies Division
Related Documents
Drag documents here to relate
SLOAC_18ABC_21JA.docx