

The Basics:

Column 1 indicates the information being requested for the **2012-13 APRU**.

Column 2 is where your program information should be recorded. The APRU is a Word document, so you will be able to copy and paste or type in your information into the center column. Word wrap is turned on so the box will expand with your typing.

Column 3 contains the instructions for responding to the requested information.

When completed, save this Word doc and name it: sspbt13apru_ *Extended Opportunities Programs and Services (EOPS)*. E-mail the completed APRU and any supporting documents as attachments to <haynesjim@fhda.edu>. It is a good practice to upload a copy to the program's TracDat Documents Repository and keep a soft copy for your files to ensure that your work is not lost. Please contact: Jim Haynes <haynesjim@fhda.edu> or ext. 8954 if you have questions.

Getting Started: Review your 2011-12 Annual Program Review Update posted on the SSPBT website:

<http://deanza.edu/gov/SSPBT>

Column 1	Column 2	Column 3
Information Requested for the 2012-13 SSPBT - APRU	Input your answers in this column. Word wrap is turned on so the box will expand with your typing. Please provide brief responses. Note: Reference documents can also be attached, i.e. TracDat reports. Make sure to note the name of any reference documents in your explanations.	Instructions:
Program Name:	Extended Opportunities Programs and Services (EOPS)	Enter the name of the program being reviewed.
Name(s) of the author(s) of this report:	Michele LeBleu-Burns, George Robles, Truly Hunter	Enter the name or names of those who wrote this APRU.

<p>What is the program's Mission Statement?</p>	<p>EOPS and CARE at De Anza College are committed to assisting students in their quest for individual growth, academic success, and career and transfer goals by offering support services that will empower students who face language, social, academic and economic challenges. We are dedicated to working as partners with our students to ensure their college experience will foster an appreciation of education, culture, and community that will motivate them to become contributors in a diverse and evolving world.</p>	<p>Enter (or cut and paste) your most current Mission Statement. Please highlight changes, if any, to the Mission Statement that was posted in your 2011-12 APRU</p>
<p>Have you made any significant changes in your program based on the feedback you received from the SSPBT's review of your 2011-12 APRU?</p>	<p>No.</p>	<p>Include anything done in direct response to the SSPBT feedback on the 2011-12 APRU. NOTE: If no feed back was received move to the next question.</p>
<p>Have there been any other significant changes to your program since the 2011-12 APRU?</p>	<p>The development of a rubric to evaluate the quality and effectiveness of the advising and documentation of student counseling appointments.</p>	<p>Please explain any significant changes in: Staffing, equipment, facilities, operational costs, organizational alignment, State/Federal regulations or laws, other?</p>
<p>What Impact have these significant changes had on your program?</p>	<p>These changes have lead to better quality control and more detailed documentation and information regarding student counseling appointments.</p>	<p>Please explain how these significant changes have impacted your program. What is now different?</p>
<p>What Impact have these significant changes had on your students?</p>	<p>Students have developed a much better understanding of the importance of following their academic plan. Students also receiving more relevant and accurate advisement and information.</p>	<p>Please explain how these significant changes have impacted your students, including any positive or negative consequences.</p>

<p>Have you initiated anything new to your program since the 2011-12 APRU?</p>	<p>New initiative includes developing and defining minimal Counseling standards and developing process for quality improvement.</p>	<p>This is similar to the above question about significant changes but is meant to single out any new initiatives.</p>
<p>Is there anything else the SSPBT should know about what has happened in your program since the 2011-12 APRU?</p>	<p>No.</p>	<p>Briefly described anything else the SSPBT should know about your program including any trends, future concerns, things on the horizon, etc.</p>
<p>Common and Unique Services</p>		
<p>Are there any additions/deletions / edits to the list of common or unique services identified in your 2011-12 APRU?</p>	<p>No.</p>	<p>The 2011-12 APRU asked your program to, list any common or unique services provided to students. Please briefly explain any changes to that list?</p>
<p>Are there any changes to the common or unique service designations listed in your 2011-12 APRU?</p>	<p>No.</p>	<p>The 2011-12 APRU asked your program to designate the direction you believe each of your common or unique services need to move towards. As you recall the choices were to: Grow, Maintain, Enhance, Change Direction, Reduce, or Discontinue. Are there any changes to these designations for a specific service?</p>
<p>SERVICES: Student Services Learning Outcomes Assessment Cycle</p>		
<p>List all of your current and active Student Services Learning Outcome Statements as they are numbered and recorded in your TracDat account.</p>	<p>Students will demonstrate and understand EOPS program participation requirements, policies, and procedures (revised 2.23.10) Students will identify and demonstrate essential skills necessary to accomplish their academic goals (Revised 5/17/10) Students will be able to use knowledge and skills to manage</p>	<p>You may cut and paste your SLO statements here or attach a document to this APRU and be sure to indicate the name of the document.</p>

	financial resources effectively. (10/12)	
What is or has been your SSLOAC activity for 2012 -13?	None, but a survey will be conducted at the beginning of the Spring 2013 quarter	Please summarize all Student Services Learning Outcomes Assessment Cycle activities since the 2011-12 APRU, including any work in progress.
Have you completed a SSLOAC in 2012 - 13?	No.	If yes, please summarize the results, discussions, analyses, and any improvement plans that do not involve any new resources to implement. If no, please give an update of your progress or future assessment plans.
Have you identified any enhancement plans for which additional resources will be needed in order to achieve a desired or improved outcome?	Not yet.	If yes, please summarize the results, discussions, analyses, and any improvement plans that will require new resources to implement.
RESOURCE REQUESTS		
Are there any deletions/edits to the resource requests listed in your 2011-12 APRU?	No	Review your resource requests form your last APRU in 2011-12. NOTE: Resources include: Staffing, equipment, facilities, staff development, operational costs, other.
Are there any additions to the resource requests listed in your 2011-12 APRU?	No	If adding new resource requests, please provide a brief explanations to the following criteria for each new request (see attached "ICC_SI_SSPBT_Values information sheet"): <ol style="list-style-type: none"> 1. Is the request linked to any of the Institutional Core Competencies? 2. Is the request linked to any of the Strategic Initiatives? 3. Is the request linked to any of the Core Values?

		<ol style="list-style-type: none">4. Is the request linked to any SSLO Assessment Cycle findings?5. Is the request linked to your CPR 5-year plan?6. How many times has this request appeared on an APRU?7. Is the request linked to any of the SSPBT priorities?8. What are the plans to assessment the effectiveness of this request if granted?9. Is there anything innovative, unique, or cutting edge about this request?10. Other information in support the resource request. <p>OR</p> <p>For each new request, attach a detailed document that addresses the 10 criteria listed above – be sure to indicate the name of the document.</p>
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