

## **RAPP 2023-24 Tentative Planning Calendar**

### **September**

September 22: RAPP workshops on Program Review, Personnel Requests and Resource Requests

September 22: Forms Available: Personnel Hiring (round 2), Program Review, Instructional Equipment

September 25: Start of the quarter

### **October**

October 3: Onboarding of RAPP members. Review of Old Business. Priority setting.

### **November**

November 7: RAPP training on Personnel Prioritization process and Program Review

November 9 (Thursday): Forms due to RAPP Committee: Personnel requests, program review, instructional equipment (draft)

November 14: RAPP discussion on personnel prioritization (round 2) and Program Review

November 21: RAPP discussion on personnel prioritization (round 2) and Program Review

November 28: RAPP discussion on personnel prioritization and Program Review feedback

December 1 (Friday): Presentations from deans/managers on outstanding questions from Personnel forms and Program Review

### **December**

December 5: RAPP discussion and/or decisions on Instructional equipment and personnel hiring (round 2)

December 11: Finals week

### **January**

January 8: Start of the quarter

January 18 or 25 (Thursday): College Council approval of personnel requests

January 16: RAPP finalize feedback from Program Review back to areas

### **February**

February 2 (Friday): Provide feedback to departments on Program Review

February 2 (Friday) or 9 (Friday): Workshop: Deans/managers on personnel forms and prioritization process

February 6: Workshop: RAPP members on personnel prioritization process

### **March**

March 1 (Friday) or 4 (Monday): Workshop: Chairs/managers - Annual Program Review Form

March 15 (Friday): Ensure Budget office reallocates any unused funds previously allocated that have gone unspent for one year

March 15 (Friday): Forms Due: Instructional Equipment (final)

March 19: RAPP subcommittee begins to review Instructional Equipment requests

March 25: Finals week

## **April**

April 8: First day of quarter

April 16: RAPP review instructional equipment requests

April 23: RAPP review instructional equipment requests

April 30: RAPP decision on instructional equipment requests

April 26 (Friday): Forms due: Personnel requests (round 1)

April 30: RAPP discussion on personnel prioritization (round 1)

## **May**

May 7: RAPP discussion on personnel prioritization (round 1); begin review of SWP and Perkins funds

May 9 (Thursday): College Council approval of instructional equipment requests

May 10 (Friday): Presentations from deans/managers on outstanding questions from personnel request forms submitted

May 14: RAPP discussion on personnel prioritization (round 1)

May 21: RAPP discussion on personnel prioritization (round 1)

May 28: RAPP discussion on personnel prioritization (round 1)

## **June**

June 4: RAPP outcomes: personnel hiring prioritizations (round 1), SWP & Perkins

June 13 (Thursday): College council approval of SWP & Perkins

June 24 – Finals week

