

# Summary of Contractual Funding Sources for Faculty Professional Development

## Article 35: Training/Retraining

**Who:** Regular (tenured) faculty or probationary faculty who will be tenured by the time of the activity  
**Application:** Appendix R of the Agreement  
**Due Date:** April 15 each year for activities the following academic year  
**Submit to:** District Office of Human Resources  
**Amount:** Determined by formula based on number of units planned or activities attended along with the type of institution (public, private, professional organization). Maximum of \$2000 per faculty/year for non-transcribed training such as Academies, Institutes, and Professional Certifications. No maximum for transcribed courses, subject to reimbursement formula. Total available funds determine maximum allocation each year.

## Article 36: Professional Conference Funds

**Who:** Full-time faculty (probationary, grant-funded, and tenured) and part-time faculty with re-employment preference  
**Application:** Available from campus  
**Due date(s):** Rolling basis at each college (see application)  
**Submit to:** Campus (see application for details)  
**Amount:** Maximum of \$1600/year per faculty employee

<b>Article 35/Appendix R - Training/Retraining used for tuition, course/training fees, books, supplies related to:</b>	<b>Article 36 – Professional Conference Funds used for fees, travel, lodging, and meals associated with:</b>
<ul style="list-style-type: none"> <li>• Credit Coursework from an Accredited Institution</li> <li>• Continuing Education Units (CEUs) affiliated with higher education institutions and/or professionally recognized organizations</li> <li>• Courses or Training that produces a professional certification</li> <li>• Academies and Institutes</li> </ul> <p>Note: Training/Retraining funds may not be used for travel, meals, lodging, or conference fees. Funds for these expenditures may be requested through Professional Conference Funds.</p>	<ul style="list-style-type: none"> <li>• Professional conferences/meetings</li> <li>• Seminars</li> <li>• Webinars</li> <li>• Workshops</li> <li>• Symposia</li> <li>• Non-transcribed courses (e.g. @ONE, CORA, or MOOCs)</li> <li>• Travel, lodging, and meals associated with activities approved under but not covered by Appendix 35 Training/Retraining.</li> </ul>