



DASB FINANCE COMMITTEE MINUTES

Monday, October 21st, 2019

3:30 pm

Student Council Chambers

Chair: Halina Liang

Contact: halinaliang200@gmail.com

Call to Order

Halina called the meeting to order at 3:32 pm.

Roll Call

	Present	Absent	Excused	Late	Left early
Halina L	X				
Shelly M	X				
Arafa O	X				
Arina S		X			
Faizan M	X				
John N	X				

Approval of Minutes

- October 14th, 2019
- **Arafa moved to approve the minutes from October 14th, 2019**
 - **Seconded by Shelly**
 - **No objections**
- **Motion passes on consensus.**
- ***Senators present: Halina L, Shelly M, Arafa O, Faizan M, John N***

Public Announcements

Please note: Members of the public are limited to two minutes. The Committee cannot take action or respond to items during public announcements.

No Public Announcements

Business Items

1. INFORMATION/DISCUSSION/ACTION

Title: Shakespeare Performance Funding Request

This item is to discuss and approve a funding request of \$878.00 to the English Department for the production of Macbeth on De Anza College Winter 2020.

Presenter: Julie Pesano, Rebecca Board Liljenstolpe

Time: 20 minutes

- Julie and Rebecca presented. They explained this is the first time since 2010 they are trying to arrange a Shakespeare performance. They were hoping to have the play perform in Conference Room A and B during lunch hour.
 - Discussion occurred. Julie and Rebecca explained the performance group they will hire are specifically performing on schools, meaning they will do a good job attracting students to attend the play and the workshop. They clarified the English Department does not have any funds to sponsor this event.
- **Shelly moved to approve the funding request of \$878.00 from Special Allocations to the English Department for the production of Macbeth on De Anza College Winter 2020.**
 - **Seconded by Arafa**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Halina L, Shelly M, Arafa O Faizan M, John N**

2. INFORMATION/DISCUSSION/ACTION

Title: DASB Scholarship Essay Question

This item is to review and possibly change the DASB Scholarship Essay question

Presenter: Halina Liang, Dennis Shannakian

Time: 15 minutes

- Dennis presented the current questions for the DASB Scholarship Essay and explained what the scholarship is.
 - Discussion occurred and the committee agreed to update the questions asked.
 - The Finance Committee agreed to have the following as the new questions for the DASB Scholarship Essay: *During your time at De Anza College, how have you positively contributed to your campus or local community and how have you grown through these experiences? And how do you hope to utilize these experiences in future endeavors?*

3. INFORMATION/DISCUSSION

Title: Review Assigned Program to Interview/Audit

This item is to continue to discuss/assign programs that each senator and intern will reach out to for an informational interview/audit.

Presenter: Halina Liang

Time: 30 minutes

- Halina opened up for the discussion and the committee discussed which Senator and Intern will be interviewing with what program. Halina also presented the timeline for the Finance interviews/audits, and she informed she wants all the interviews to be finished by November 25.

4. INFORMATION/DISCUSSION

Title: Mock Interview for Budgeters

This item is to demonstrate how an interview with budgeters should be conducted.

Presenter: Halina Liang, Hyon Chu Yi-Baker, Dennis Shannakian

Time: 20 minutes

- **Halina moved to table agenda item #4 to next Finance Meeting on Monday October 28, 2019**
 - **Seconded by John**
 - **No objections**
- **Motion passes on consensus.**
- **Senators present: Halina L, Shelly M, Arafa O, Faizan M, John N**

Burning Issues

No Burning Issues

Announcements/Informational Reports

No Announcements/Informational Reports

Adjournment

Halina adjourned the meeting at 4:26 pm.