

**MINUTES**  
**DASB BUDGET AND FINANCE COMMITTEE MEETING**  
**Wednesday, October 23, 2002**  
**2:00 pm**  
**Santa Cruz Room**

**Call to Order**

Meeting called to order at 2:04 pm by Colin Pickel.

**Roll Call**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Left Early</b>
Colin Pickel	X			
Melecia Navarro	X			
Kamran Hassan	X			
Kitty Lam	X			
Dang Le	X			
Janae LoPresti	X			
Claudia Villatoro	X			

Guests: Ronald Dunn, Zaki Lisha, Gene Murden, Trudy Walton

Advisors: Dr. John Cognetta, Lisa Ross-Kirk

**Public Comments**

Gene Murden presented information regarding his request.

Zaki Lisha presented information regarding his request.

**Consent Calendar**

1. Line item transfer in the amount of \$200.00 from object code 4010 (Supplies) to object code 6420 (Capital) in account 41-57450 (Massage Therapy). These funds are required to purchase a paper shredder to shred clinic client personal information (privacy act) and a microwave to heat hot packs for clinic clients.

Melecia Navarro moved to approve the consent calendar.

Janae LoPresti seconded the motion.

Motion passed unanimously with 6 yes votes.

**Business**

**DISCUSSION/ACTION**

2. Outreach Request

This item is to discuss funding in the amount of \$5,000 for Outreach for Food and Supplies for College Days (3) and Black and Latino Conferences (2). Request is for \$4,500 for Refreshments/Meeting Meals (4015) and \$500 for Printing (4060).

Presenter: Gene Murden

Janae LoPresti moved to approve \$5,000.00 from account 41-52002 (Summer/Fall Special Allocations) for Outreach.

Melecia Navarro seconded the motion.

Discussion occurred.

Colin Pickel moved to end discussion.

Kamran Hassan seconded the motion.

Motion to end discussion passed by consensus.

Motion to approve funding passed unanimously with 6 yes votes.

DISCUSSION/ACTION

3. Film/TV Department Request

This item is to discuss funding in the amount of \$2,200.00 for ten (10) copies of Final Cut Pro Video Editing Software (version 3 upgrade).

Presenter: Zaki Lisha

Colin Pickel moved to approve \$2,200.00 from account 41-52230 (Capital Allocations) for the Film/TV Department for ten (10) copies of Final Cut Pro Video Editing Software (version 3 upgrade).

Janae LoPresti seconded the motion.

Discussion occurred.

Motion passed by consensus.

DISCUSSION/ACTION

4. Instrumental Music Request

This item is to discuss funding in the amount of \$7,929.18 for musical instruments.

Presenter: Robert Farrington

Kamran Hassan and Kitty Lam presented information regarding this request with additional information provided by Ronald Dunn.

Kamran Hassan moved to approve \$7, 930 from account 41-52002 (Summer/Fall Special Allocations) for Instrumental Music.

Discussion occurred.

Melecia Navarro moved to amend the motion to strike the Summer/Fall Special Allocations account and replace it with account 41-52230 (Capital Allocations).

Claudia Villatoro seconded the amendment.

Amendment passed by consensus.

Kamran Hassan moved to end discussion.

Janae LoPresti seconded the motion.

Motion to end discussion passed by consensus.

Motion to approve funding, as amended, passed by consensus.

DISCUSSION/ACTION

5. World Music/Guitar Request

This item is to discuss funding in the amount of \$1,625.00 for musical instruments.

Presenter: Ronald Dunn

Melecia Navarro moved to approve \$1,407.00 from account 41-52230 (Capital Allocations) and \$218.00 from account 41-52002 (Summer/Fall Special allocations) for the World Music and Guitar classes for musical instruments.

Kamran Hassan seconded the motion.

Discussion occurred.

Motion passed by consensus.

**Approval of Minutes**

Wednesday, October 16, 2002 Finance Committee Minutes

Janae LoPresti moved to approve the minutes.

Kitty Lam seconded the motion.

Motion passed by consensus.

**Burning Issues**

Colin Pickel reported that he would be proposing an addition to the 2003-2004 DASB Budget Goals at the Senate meeting when its comes up for a vote.

**Announcements/Informational Reports**

There were no announcements or informational reports.

**Adjournment**

Meeting adjourned at 2:50 pm by Colin Pickel.

Submitted By

Dennis Shannakian

Acting DASB Senate Secretary

Approved Wednesday, October 30, 2002