



DASB EXECUTIVE ADVISORY COMMITTEE
SPECIAL MEETING MINUTES

Wednesday, July 29th, 2020

1:00 pm

Remotely Via Zoom

Chair: Katelyn Pan

Contact: DASBPresident@fhda.edu

Hi there,

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Meeting may end before or after 2:00 pm.

[Join Zoom Meeting](#)

Phone one- US: [+16699006833](tel:+16699006833), [91344946116#](tel:+191344946116) or [+12532158782](tel:+12532158782), [91344946116#](tel:+191344946116)

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Meeting <https://cccconfer.zoom.us/j/91344946116?pwd=NDBaU1MwazBZdnp1WDFtbURidG5mQT09>

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Skype for Business (Lync)

<https://cccconfer.zoom.us/skype/91344946116>

Call to Order

Katelyn called the meeting to order at 1:04 pm

Roll Call

	Present	Late	Left Early	Excused	Absent
Katelyn Pan	X				
Michael Wallerius	X				
Grace Lim	X				
Kimberly Lam	X		X(1:55 pm)		
Kirana Rafli	X				
Heidi Liauw	X				
Yuetong Zhang	X				
Ananya Bapat	X				
Kaitlyn Pasaylon	X				
Yvette Reyes	X				

Approval of Minutes

No Minutes to Approve

Public Comments

Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

- Sofi announced College Life has hired a new DASB Secretary who will start next week. Her name is Amara.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

No Advisor Announcements

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Kimberly shared she believes there should be students present at the shared governance meetings even during the summer.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

- Max shared the food pantry has terminated employees.

Inter Club Council Reports

- Karina shared ICC is planning a leadership conference if any Senator is interested in collaboration. She announced ICC will also create a new position: ICC Chair of Equity

Business Items

1. INFORMATION/DISCUSSION

Title: President Lloyd Holmes and Vice President Christina Espinosa-Pieb Introductions
This item is to have our new President and Vice President have introductions with the DASB Executive Board. Chairs will also introduce themselves and speak on their goals for next year.

Presenter: President Lloyd and Vice President Christina

Time: 30 minutes

- President Lloyd and Vice-President Christina introduced themselves to the DASB Executive Board.
 - DASB Executive Board introduced themselves and shared information about their committees and what their goals are and what are hoping to achieve for the next year.

2. INFORMATION/DISCUSSION

Title: Newsletter Creation

This item is to present the idea of establishing a newsletter, defining its function and purpose, and discussing implementation and logistics of publishing throughout the year.

Presenter: Kirana Rafli

Time: 20 minutes

- Kirana presented her ideas for establishing a newsletter which would be published on a monthly basis.
 - Discussion occurred. The DASB Executive discussed methods of publishing the newsletter such as through Canvas, Social Media, Reddit, email. The committee discussed sections to include in the newsletter for instance, job opportunities, resources available, and student stories.

3. INFORMATION/DISCUSSION

Title: Information for Senators

This item is to present and open conversation regarding compiling a source of resources for senators, including but not limited to: campus contacts, outside organizations for DASB support, and upcoming meetings.

Presenter: Michael Wallerius

Time: 20 minutes

- Michael opened the floor for discussion on resources for DASB Senators.
 - Dennis explained he is working on digitalizing a virtual online binder for the DASB Senate.

4. INFORMATION/DISCUSSION

Title: DASB Student Feedback Committee

This item is to present and have discussion regarding efficient strategies of gathering student comments and feedback, for the purpose of being informed on what student needs are during this time, and how to market resources effectively.

Presenter: Yvette Reyes

Time: 20 minutes

- Yvette explained what the Student Feedback Committee is and shared she is hoping to create an evaluation system where students can express concerns and rate professors.
 - The committee discussed some strategies of gathering student comments and feedback.

Public Comments

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No Public Comments

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Grace shared she thinks it is time for them to discuss and update the shared governance document.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Adjournment

Katelyn adjourned the meeting at 2:33 pm