



DASB SENATE MEETING MINUTES  
SPECIAL MEETING

Wednesday, October 10<sup>th</sup>, 2018

4:00 pm

Student Council Chambers

**Chair:** Carolyn Nguyen

**Contact:** Carolynthn@gmail.com

Call to Order

Carolyn called the meeting to order at 4:02 pm.

Roll Call

2018-10-10 Attendance			Yes: 13	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Late: Felicia (4:09 pm), Allison (4:53 pm excused)

Excused: Brandi

### Approval of Minutes

- October 3<sup>rd</sup>, 2018
- **Takuto moved to approve the minutes from October 3<sup>rd</sup>, 2018**
  - **Seconded by Beatrix**
    - **No objections**

### **Roll call vote to approve the minutes from October 3<sup>rd</sup>, 2018**

Approval of minutes 2018-10-03			Yes: 12	No: 0	Abs: 0
1	N/A				
2	Alex				
3	Allison				
4	Beatrix				
5	Brandi				
6	Carolyn				
7	Devansh				
8	Felicia				
9	Honhi				
10	Ian				
11	Jenny				
12	Josephine				
13	Khaled				
14	Krish				
15	Lawrence				
16	Newsha				
17	Peter				
18	Raynard				
19	Royce				
20	Salih				
21	N/A				
22	N/A				
23	Steffani				
24	Takuto				
25	Winston				
26					
27					
28					
29					
30					
31					
32					

**Motion passed 12 Yes – 0 No**

### Public Announcements

*Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.*

No Public Announcements

### Advisor Announcements

*Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.*

No Advisor Announcements

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- Raynard informed tomorrow, Thursday October 11, is Club Day and asked the Senators to sign up on the sign-up sheet.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

No Student Trustee Announcements

### Shared Governance Reports

- Beatrix attended the SSPBT meeting where they discussed reorganization of members.
- Ian attended the IPBT meeting where they discussed the timeline for cutting funds. No actions were taken.
- Carolyn attended Chancellor's Advisory Council meeting where they discussed the possibility of making De Anza a smoke free Campus.

### Inter Club Council Reports

- Rex announced Club Day is tomorrow, Thursday. He also introduced ICC's new Chair of Marketing: Anh Doan.

### Internal Committee Reports

- Steffani informed Diversity and Events discussed fall quarter events.
- Josephine informed Student Rights and Services will have a concern box on Club Day for students to share their concerns regarding De Anza.
- Takuto announced Environmental Sustainability talked about their budget and upcoming fall quarter events. They will also start promoting the Eco Fund.
- Devansh informed Administration talked about the Office Code. They also discussed the Senate Office and its layout.
- Salih announced Marketing discussed business cards for Senators. They also discussed purchasing more A-frames.
- Ian informed Finance discussed the 2019-2020 budget and they discussed the timeline for next years budget deliberation process.
- Lawrence announced SSCCC will meet at Evergreen Valley College this Friday, October 12 at 5 pm.

Consent Calendar

1. Add Alex Wang to Diversity and Events as an Intern
2. Add Leia Ku to Diversity and Events as an Intern
3. Add Andre Lowe to Administration as an Intern
4. Add Yee May Lwin to Environmental Sustainability as an Intern
5. Remove Edward Truong from Diversity and Events as an Intern
6. Add Edward Truong to Environmental Sustainability as an Intern
7. Add Jim Zhen to Marketing as an Intern
8. Add Jion Hwang to Environmental Sustainability as an Intern
9. Add Annie Nguyen to Environmental Sustainability as an Intern
10. Add Steven Djuarsa to Diversity and Events as an Intern
11. Add Khoa Nguyen to Environmental Sustainability as an Intern
12. Add Toan Nguyen to Environmental Sustainability as an Intern

- **Takuto moved to approve the Consent Calendar**
  - **Seconded by Felicia**
    - **No objections**

**Roll call vote to approve the Consent Calendar**

The screenshot shows a digital roll call interface. At the top, the title is "Approval of Consent Calendar". To the right of the title are three buttons: a green button labeled "Yes: 14", a red button labeled "No: 0", and a yellow button labeled "Abs: 0". Below the title bar, there is a list of 32 numbered items. Items 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, and 32 are listed. Items 1, 5, and 21 are marked as "N/A". Items 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, and 32 are marked with a green checkmark, indicating they have voted "Yes".

**Motion passed 14 Yes – 0 No**

## Business Items

### 13. INFORMATION

Title: June through September 2018 Checks \$500 or Greater

*This item is to present the June through September list of checks processed by the Student Accounts Office that were \$500 or greater.*

Presenter: Lisa Kirk

Time: 5 minutes

- Dennis presented the June through September list of checks processed by the Student Accounts Office that were \$500 or greater on behalf of Lisa.
  - No questions were asked.

### 14. INFORMATION/DISCUSSION/ACTION

Title: Student Body Survey

*This item is to formalize partnership between DASB & La Voz news to enhance student advocacy. La Voz will be conducting regular, large-scale surveys of student needs & desires, and cooperation from shared governance representatives is requested.*

Presenter: Genevieve Kolar

Time: 15 minutes

- Genevieve not present. Item dropped.

15. INFORMATION/DISCUSSION/ACTION

Title: Creation of Legislative Affairs Committee

*This item is to introduce and crate the Legislative Affairs Committee, which would be a standing committee that is responsible for student representation outside of the De Anza campus.*

Presenter: Lawrence Su

Time: 30 minutes

- Lawrence presented. He would like to create a Legislative Affairs Committee as he feels that one person is in too much power and he would therefore like to form a committee where they can discuss among the committee members. He presented the suggested Article for the committee consisting of: Membership, Objectives, Right to Act, Committee Duties and Responsibilities, Officers, Individual Duties and Responsibilities for the Committee members.
  - Discussion occurred. Lawrence explained not all positions would have to be filled by Senators – they could be filled by Interns as well. Dennis explained the process of how a committee would be formed. Lawrence suggested the committee to meet at least three times per quarter preferably Fridays before SSCC meetings.
- **Raynard moved to approve the Creation of Legislative Affairs Committee**
  - **Seconded by Ian**
    - **No objections**

**Roll call vote to approve the Creation of Legislative Affairs Committee**

Approve Creation of Legislative Affairs Committee			Yes: 12	No: 0	Abs: 2
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

**Motion passed 12 Yes – 0 No**

16. INFORMATION/DISCUSSION/ACTION

Title: Approval of Legislative Affairs Officer Logo

*This item is to approve Legislative Affairs Officer logo.*

Presenter: Lawrence Su

Time: 10 minutes

- Lawrence presented the suggested Legislative Affairs Officer logo.
- **Ian moved to approve the Legislative Affairs Officer logo**
  - **Seconded by Takuto**
    - **No objections**

**Roll call vote to approve the Legislative Affairs Officer logo**

Approve Legislative Affairs Officer Logo			Yes: 14	No: 0	Abs: 0
1	N/A				
2	Alex				
3	Allison				
4	Beatrix				
5	Brandi				
6	Carolyn				
7	Devansh				
8	Felicia				
9	Honhi				
10	Ian				
11	Jenny				
12	Josephine				
13	Khaled				
14	Krish				
15	Lawrence				
16	Newsha				
17	Peter				
18	Raynard				
19	Royce				
20	Salih				
21	N/A				
22	N/A				
23	Steffani				
24	Takuto				
25	Winston				
26					
27					
28					
29					
30					
31					
32					

**Motion passed 14 Yes – 0 No**

17. INFORMATION/DISCUSSION/ACTION

Title: Information and Approval of Dates for Midterm

*This item is to disperse information about Midterms along with approving dates and deadlines. Marketing Committee will undertake the promotion of Midterms.*

Presenter: Raynard Darmadi, Lawrence Su

Time: 35 minutes

- Lawrence and Raynard presented, they wanted to discuss and approve dates and deadlines for the Midterm elections since Marketing is not able to promote the Midterms until it has been confirmed. Raynard informed the applications will be due on week 8, this way interested students have time to do research, prepare themselves for the elections and attend the three required DASB Senate meetings.
  - Lawrence and Raynard informed about tasks the applicants would do when submitting their applications and they presented the questions applicants will have to answer.
    - Discussion occurred. Takuto suggested to add a sections where the applications can add additional comments with a word limit.
- **Takuto moved to approve the Senate Application form as amended**
  - **Seconded by Josephine**
    - **No objections**

**Roll call vote to approve the Senate Application form as amended**

Approve Senate application form as amended			Yes: 15	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

**Motion passed 15 Yes – 0 No**



## 18. INFORMATION/DISCUSSION/ACTION

Title: Form Elections Committee

*This item is to form the Elections Committee and determine Committee membership.*

Presenter: Lawrence Su

Time: 10 minutes

- Lawrence presented. He informed the Senate needs to make a motion to approve the creation of an Elections Committee and its members. The following DASB Senate members will be in the Elections Committee: Carolyn, Raynard and Winston.
  
- **Takuto moved to form the Elections Committee**
  - **Seconded by Alex**
    - **No objections**

### Roll call vote to form the Elections Committee

Form Elections Committee			Yes: 15	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

**Motion passed 15 Yes – 0 No**

### Public Announcements

*Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.*

- Rex informed about two upcoming events at De Anza:
  - Progressive Elections Forum on October 15 from 6-9 pm in Conference Rooms A & B.
  - On Immigration and Journalism: A discussion with Sonia Nazario on October 17 from 11:30 am – 12:30 pm in Conference Rooms A & B.

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

- Raynard asked the members in the public who are interested in running for Midterm elections to sign up on the sign in sheet.

### Student Trustee Announcements

*Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

No Student Trustee Announcements

### Adjournment

Carolyn adjourned the meeting at 5:33 pm.