



2024-2025 ICC/Club Budget Request for Special Allocations

12/20/2024

For ICC use only

Qtr: F W S

2025

Club Name: De Anza Pickleball Club

Name: Minseo Kim

Signature:

Phone: (408) 420-5287

Email: deanzapickleball@gmail.com

- Club Account Number: #44- 12100-0000
- Current Club Account Balance (Attach a copy of club account #44-XXXX) \$ _____
- Event /Date/Location 2/21/2025 / Pickleball game session / De Anza Tennis Court

FUNDS WILL BE USED BY THIS DATE: _____ **(Officer Use Only)**

5. Brief description of budget request (unit price, estimated quantity to purchase, description of supplies...) (Use additional sheet if necessary)

We need some paddles and nets for playing pickleball since those are essential equipments for this sport. In the current situation, we need 8 paddles (\$29.24/each), 6 nets (\$69.99/each) and pickleballs (\$34.99). Therefore, the total budget request will be \$688.85. **Rounded up to \$700 to account for taxes and other potential fees**

Reviewed in 2/10 ICC Agenda Meeting, recommendation given under conditions of included agreement between ICC and the club

Object Codes	Club Requested Amount	ICC Agenda Recommendation
6. Supplies (4010)	6. \$ <u>\$700</u>	\$ <u>700</u>
7. Promotional (4013, Banner)	7. \$ _____	\$ _____
8. Printing (4060)	8. \$ _____	\$ _____
9. Technical & Professional Services (5214) Security, Clean Up, Speaker(s), Entertainment	9. \$ _____	\$ _____
10. Equipment Rental (5310)	10. \$ _____	\$ _____
11. Advertisement (5745, Facebook Ad)	11. \$ _____	\$ _____
12. Web Site Support/Insurance (5922)	12. \$ _____	\$ _____
13. Grand total of items 6 – 12	Total: \$ <u>\$700</u>	\$ <u>700</u>

Budget form will only be considered with these authorized signatures

15. President Michi Ozaki 650-661-9531
Officer Title ((Co) President) Name Signature Phone

16. VP Minseo Kim (408) 420-5287
Officer Title (VP or Treasurer) Name Signature Phone

17. Laura Chin & Susan Thomas Laura Chin & Susan Thomas Laura Chin (electronically signed) 4088648988
Club Advisor Name Signature Phone Susan (408) 864-8853



ICC/Club Budget Request Guidelines
for Special Allocations
Please check the box if you meet the requirement

- The club is not on probation ☺
- The club has finished the last budget request. (zero balance in the club's 41-account)
 - If no, please contact the ICC Chair of Finance to clear your balance.
- Attach a copy of the club's 41-account balance.(Did club get funds from ICC already?)
- This is an on campus event.
- Have a brief plan about this budget request (date, location, what do you plan to purchase)
- The request does not include awards, refreshments, capital equipment or illegal items.
- Allocation for supplies for Club Day and Club sponsored event (usable goods decorations, paper, supplies, tape) will be limited to \$250.00 per fiscal year (July 1-June 30). May not be used for supplies to support a club fundraiser or to give away items
- Banner does not excess \$ 150.00
 - Attach the design of the banner.
- Printing does not excess \$ 250.00 and Club may not buy prepaid printing cards.
 - Printing materials will state "Funded by ICC"
- One speaker does not excess \$ 300.00, and total speakers do not excess \$ 800.00
- One entertainment performer does not excess \$ 300.00, and total performers do not excess \$ 800.00
- The total amount requested this time does not excess \$ 800.00
- The total requests do not excess \$ 1,000.00 in this fiscal year (including this one).
- Fill out the whole form at the front page.
- There are two club officers and one club advisor signatures.
- If I have any other question, I will look at the ICC Finance Code page 2 for help.
- I will submit this form and other documents to ICC Agenda Meeting on
Monday 1:30 pm - 2:20 pm at Student Chambers (Downstairs of De Anza Dining Service).
- Now you are all set. The ICC Chair of Finance will tell you the guidelines at the ICC Agenda Meeting.

Agreement Between the Inter Club Council (ICC) and De Anza Pickleball Club

This Agreement is made and entered into on Monday, 10 February, 2025, by and between the Inter Club Council (ICC) of De Anza College ("ICC") and De Anza Pickleball Club ("Pickleball Club").

This Agreement establishes the temporary storage arrangement for six (6) pickleball nets belonging to De Anza Pickleball Club at De Anza College, in **ICC Club Room** ("Storage Location").

2. Terms of Storage

1. **Storage Duration:** The Pickleball Club is permitted to store six (6) pickleball nets at the Storage Location starting from **Monday, 10 February, 2025**, until **Monday, 31 March, 2025** or until further notice from ICC.
 2. **Storage Conditions:** The Pickleball Club agrees to properly store the nets in the ICC Room in a designated and organized manner to ensure they do not obstruct pathways or create safety hazards.
 3. **Access & Responsibility:** The Pickleball Club is responsible for retrieving and returning the nets when needed. Only authorized club members may access the stored equipment.
 4. **Liability:**
 - ICC and De Anza College shall not be held responsible for any loss, theft, or damage to the stored pickleball nets.
 - The Pickleball Club acknowledges that storage is provided as a temporary courtesy and assumes full responsibility for the security of its equipment.
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1. ICC reserves the right to modify or terminate this Agreement with prior notice if storage conditions are not met or if space is needed for other purposes.
 2. The Pickleball Club may also terminate this Agreement by providing written notice to ICC and removing the nets from the Storage Location.
 3. If the Pickleball Club **fails to find a permanent storage location** by **Monday, 31 March, 2025**, the following options will apply:
 - The pickleball nets will become the property of the **Inter Club Council (ICC)** for shared usage by other clubs at De Anza College.
 - Alternatively, the Pickleball Club may propose another solution, which must be approved by ICC before implementation, before Monday, 31 March, 2025.

By signing below, both parties agree to the terms and conditions outlined in this Agreement.

Inter Club Council (ICC)

Name: __ Gabriella Audrey Stanly__

Position: __ ICC Vice Chair of Finance__

Signature: __ (audrey)__

Date: __ Monday, 10 February, 2025__

De Anza Pickleball Club

Name: __ Michi Ozaki__

Position: __ President__

Signature: __ Michi Ozaki__

Date: __ 2/10/2025__