



ICC OFFICER MEETING MINUTES

Wednesday, November 23 2022

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson
& Maritza Arreola, ICC Advisor

Contact: icchairperson@fhda.edu or arreolamaritza@fhda.edu

Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

Meeting ID: 883 3876 5802

Passcode: 753420

One tap mobile:

+16699006833,,88338765802# US (San Jose)

+14086380968,,88338765802# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

Call to Order

ICC Advisor, Maritza Arreola, called the ICC Officer Meeting to order at 2:35pm.

Attendance

Position	Name	Present	Absent	Late	Excused
Chairperson	Khanh N.			X	
Chair of Club Affairs	Cedric B.	X			
Chair of Finance	Will W.	X			
Chair of Programs	Ruchira D.	X			

Chair of Marketing	Alena Y.				X
Secretary	Sean H.	X			
Vice-chair of Programs	Arshiya R.	X			
Vice-chair of Marketing	Britney C.	X			
Intern	Charm H.				X
Intern	Angela W.	X			
Intern	Phway M.	X			
Intern	Crystal N.			X	
Intern	Dana S.	X			
Intern	Annika D.				X
Advisor	Maritza A.	X			

Guests

- No guest speaker for the meeting.

Public Comments / Questions for ICC

Business Items

1. **Check In (Discussion)**

Presenter: Maritza

Description: This item is to check in with all those present at this meeting.

Time: 5 min

2. **New/Reactivated Clubs & Club Status (Discussion)**

Presenter: Cedric

Description: This item is to discuss remaining received applications and other club status updates.

Time: 5 min

- No updates on the current clubs and club status.

3. **Club Room Clean-up (Discussion)**

Presenters: Ruchira and Maritza

Description: This item is to discuss about the Club Room clean-up day on December 2.

Time: 15 min

- Club room clean-up day is moved to Friday December 2nd from 9:30am to 12:00pm

4. **Winter 2023 Club Day (Discussion)**

Presenters: Ruchira and Arshiya

Description: This item is to discuss about the upcoming Winter 2023 Club Day.

Time: 15 min

- Winter Club Day is going to be held on Thursday of the second week of the quarter.

5. **ICC Sweater (Discussion/Action)**

Presenters: Maritza

Description: This item is to decide the color for the ICC Sweater.

Time: 5 min

- A poll will be sent to the ICC members to decide on the right color for the sweater.

6. Perfect Attendance Award (Discussion)

Presenters: Maritza

Description: This item is to discuss about the requirement for the Perfect Attendance Award.

Time: 10 min

Requirements for Perfect Attendance Award

- a) Clubs are required to submit a minimum of 2 proofs of meeting (screenshot, sign-in sheet) with the meeting minutes.
- b) Clubs are not required to submit any proof of meetings for Fall 2023 but will be encouraged to turn them in starting this Winter 2023 quarter.
 - A total of 12 people. The majority vote was thus set to 7. (majority is 50%+1)
 - 11 members voted (a), 1 member voted (b).
 - The requirements for Perfect Attendance Award is set to be (a) Clubs are required to submit a minimum of 2 proofs of meeting (screenshot, sign-in sheet) with the meeting minutes.

Public Comments

- Accepting rosters until Tuesday.

Adjournment

ICC Advisor, Maritza Arreola, called the meeting adjournment at 3:33pm.

Announcements

- No announcements are made.