



## ICC OFFICER MEETING MINUTES

Wednesday, November 9, 2022

2:30 PM PST

Remotely Via Zoom

Facilitator: Khanh Ngo, ICC Chairperson  
& Maritza Arreola, ICC Advisor

Contact: [icchairperson@fhda.edu](mailto:icchairperson@fhda.edu) or [arreolamaritza@fhda.edu](mailto:arreolamaritza@fhda.edu)

### Zoom Information

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

Meeting ID: 883 3876 5802

Passcode: 753420

One tap mobile:

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Meeting ID: 919 0772 8512

International numbers: <https://fhda-edu.zoom.us/j/88338765802?pwd=Y0xnVXg5RFVlT2hJQVl5T1kyUkloUT09>

### Call to Order

ICC Advisor, Maritza Arreola, called the ICC Officer Meeting to order at 2:25pm.

### Attendance

Position	Name	Present	Absent	Late	Excused
Chairperson	Khanh N.	X			
Chair of Club Affairs	Cedric B.	X			
Chair of Finance	Will W.	X			
Chair of Programs	Ruchira D.	X			

Chair of Marketing	Alena Y.	X			
Secretary	Sean H.	X			
Vice Chair of Programs	Arshiya R.	X			
Vice Chair of Marketing	Britney C.	X			
Intern	Charm H.	X			
Intern	Angela W.	X			
Advisor	Maritza A.	X			

### *Guests*

- De Anza Engineering Society (DAES) Club Officers

### **Public Comments / Questions for ICC**

- DAES Mathew: Our club was given a green light after we submitted the constitution however after 2 weeks, our club was not given an approval. So I just want to know the reason for why we are not approved?
- DAES William: We were told that the constitution was overlapping but we want to get prove that our constitutions are actually overlapping because we believe that our club is very different compared to the Thinkers and Tinkers Club. We also brought some documents and agenda to prove our plans and show how passionate we are to start this club.
- Maritza: Since you have submitted the constitution late, it runs the risk that another club submits a constitution that overlaps.
- DAES William: We want to request for the applications to be reviewed again so that we can prove our point.
- DAES Mathew: We want to propose a solution. We want to set a meeting where we can discuss this matter in more detail with the members from the Thinkers and Tinkers Club and the ICC Chairs.
- Maritza: Yes, we can do that.
- Ruchira: Since you have mentioned that your club is different compared to the Thinkers and Tinkers club, can you share some of those differences to us?
- DAES William: Thinkers and Thinkers Clubs are more project based while our club is more of an educational club where we try to educate the members by teaching them interesting things about engineering by going on excursions, inviting guest speakers, hosting casual meetings and working on projects. Our main goal is to encourage students who have little to no knowledge on the engineering field to learn interesting things so that they can get a chance to explore different fields other than the ones that they are studying currently.
  - Khanh moved to discuss the matter with the Thinkers and Tinkers Club and give the junior club another chance. Arshiya second. No objections. The motion was passed by consensus.

### **Business Items**

1. **Check In (Discussion)**  
Presenter: Maritza Arreola  
Description: This item is to check in with all those present at this meeting.  
Time: 5 min
2. **ICC Office Hour Check-In (Discussion)**  
Presenter: All Chairs  
Description: This item is to see how office hours have been going this quarter.  
Time 5 min
3. **New/Reactivated Clubs & Club Status (Discussion)**  
Presenter: Cedric Buenviaje  
Description: This item is to discuss remaining received applications and other club status updates.  
Time: 5 min
  - There are no updates of new/reactivated club and club status.
4. **ICC Rep Meeting Agenda for 11/16 (Discussion/Action)**  
Presenters: Khanh Ngo & Maritza Arreola  
Description: This item is to discuss and decide on Agenda Items for the 11/16 Representative Meeting (2<sup>nd</sup> last meeting of the quarter).  
Time: 10 min
  - Business Item I: Reminder for finishing up fall quarter and prepare for winter quarter. (Info/Discussion)
  - Business Item II: Glass Panel (Info)
  - Business Item III: Club Room Updates & Clean-Up (Info)
5. **ICC Scholarships (Discussion)**  
Presenter: Maritza Arreola  
Description: This item is to make final decisions on ICC Scholarship updates.  
Time: 10 min
  - ICC Scholarship ends in February 18<sup>th</sup> 2023.
6. **ICC Sweater (Discussion)**  
Presenters: Khanh Ngo  
Description: This item is to discuss about a promotional item for ICC, the sweater.  
Time: 10 min
  - Not discussed during the meeting due to time constraint.
7. **ICC Chairs at Club Meeting (Info/Discussion)**  
Presenters: Khanh Ngo and Maritza Arreola  
Description: This item is to revisit the past requirement of ICC officers attending club's meetings.  
Time: 15 min
  - Not discussed during the meeting due to time constraint.

### **Public Comments**

- No public comments are made.

### **Adjournment**

ICC Advisor, Maritza Arreola, adjourned the meeting at 3:56pm.

## **Announcements**

- No announcements are made.