# ICC Representative Meeting

Wednesday January 19th 1:30-2:30 PM PST

## Club Day (THIS) Friday January 21st, 2022 4-6 PM PST | Zoom

### Club Day - Schedule

- Club Day RSVP Form (for Club Breakout Room & Main Room Presentation order): <a href="https://forms.gle/6qx62QSr1Xi4fjFB6">https://forms.gle/6qx62QSr1Xi4fjFB6</a>
- Zoom Registration (for ALL ATTENDEES, to get Zoom link): <a href="https://tinyurl.com/DAC-Winter22ClubDay">https://tinyurl.com/DAC-Winter22ClubDay</a>

#### Club Day - Schedule

- 3:45-4:00 PM Set up & Prep for presenters
- 4:00-4:20 PM Opening
  - ICC Officers & Advisor
  - DASG
  - o Mentors @ De Anza
- 4:20-5:55 PM Main Program
  - Breakout rooms open (ONLY clubs that have completed RSVP form will have a designated room; have AT LEAST ONE CLUB REP staying in breakout room
  - Main Zoom: club presentations (in alphabetical order based on RSVPs)
- 5:55-6:00 PM Closing

All times PST; Chat also open for Club-related announcements & links

#### Club Day - RSVPs (as of 1/19 12pm)

- Active Minds at De Anza
- Art Guild, De Anza
- Business Information & Technology (BIT)
- Christian on Campus
- Circle K, De Anza
- College Leap @ De Anza
- Creative Writers, De Anza
- Cryptography Club
- Data Algorithm to Ace (DATA)
- Fellowship of Overseas Students (FOS)
- Google Developers Student Club
- Inspire Biology Club
- InterVarsity Christian Fellowship

- LGBTQ+ Alliance, De Anza
- Malaysian and Singaporean Association
- Medical Outreach Association
- Music & Volunteering Association (MVA)
- Outdoor Club of De Anza College
- Palgorithm
- Red Cross, De Anza (DARC)
- Taiwanese Student Association (TSA)
- Vietnamese Student Association (VSA)
- Women in Computer Science (WiCS)
- Zero Waste & Climate Awareness Club

#### Club Day - Presentations (4:20-5:55 PM) (as of 1/19 12pm)

- Active Minds at De Anza (P)
- Art Guild, De Anza (V)
- Christian on Campus (V)
- Circle K, De Anza (P)
- College Leap @ De Anza (P)
- Creative Writers, De Anza (P)
- Inspire Biology Club (P)

- InterVarsity Christian Fellowship (V)
- Medical Outreach Association (P)
- Music and Volunteering (V)
- Outdoor Club of De Anza (P)
- Palgorithm (P)
- Women in Computer Science (P)
- Zero Waste & Climate Awareness (P)

RSVP'd but staying in breakout room: Business Information Technology (BIT)\*\*\*; Cryptography Club; Data Algorithm to Ace (DATA), Fellowship of Overseas Students (FOS); Google Developers Student Club; LGBTQ+ Alliance, De Anza; Malaysian and Singaporean Student Association; Red Cross, De Anza (DARC); Taiwanese Student Association (TSA); Vietnamese Student Association (VSA)

#### Steps to Reactivate

- 1. Create or update Club Constitution
- 2. Fill out Club Petition
  - a. Typed without signatures of members okay
- 3. Update Club Financial Roster
  - a. MUST have signatures
- 4. Schedule an Orientation with ICC Advisor
- 5. Attend ICC Meetings every other Wednesday

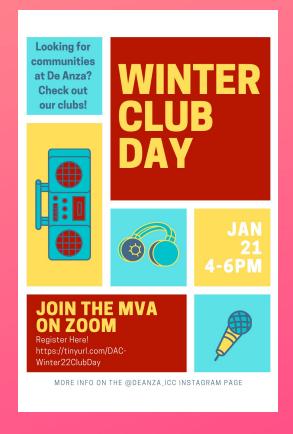
See <u>Guide to Starting New Clubs</u> or <u>ICC Website</u>

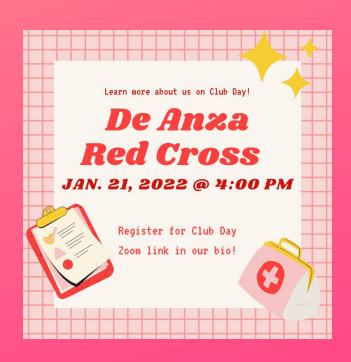
Complete steps 1-4 for Club Day breakout room (orientation can be scheduled for after Club Day but BEFORE 2/2 Rep meeting)

#### Club Awards - PROMO

- Create a promotional flyer, image or video post to promote your club's "booth" at Club Day! Post this on your social media and/or share with your email list, and then send what you create to ICC Advisor: <a href="mailto:arreolamaritza@fhda.edu">arreolamaritza@fhda.edu</a>. You can also tag us on social media.
- It must include the event info and registration link, and name of your club (e.g. "Hang out with (your club here) at Fall Club Day!").
  - Link can be in caption/referenced ("link in bio")
- Submitting will enter your club into the drawing for one of the 3 awards. Clubs can have up to 1 entry for this award.

### Promo Examples





#### Club Awards - ENGAGEMENT

- Get students to attend your "booth" and name you as a club they checked in with! We'll have an online form live during the event where attendees will be asked to name the clubs that they interacted with at Club Day, so encourage attendees to fill it out!
- Attendees can submit for as many clubs as they interact with, but just once per club. Each unique submission counts as an entry for this award, and clubs can have as many entries as are submitted for this form.

# Questions?

- ICC Chairperson: Khanh Ngo <a href="ICCChairperson@fhda.edu">ICCChairperson@fhda.edu</a>
- ICC Chair of Club Affairs: Cedric Buenviaje <a href="ICCClubAffairs@fhda.edu">ICCClubAffairs@fhda.edu</a>
- ICC Chair of Finance: Hongjie Zhou <a href="ICCFinance@fhda.edu">ICCFinance@fhda.edu</a>
- ICC Vice Chair of Finance: Nathan Jin ICCVCFinance@fhda.edu
- ICC Chair of Programs: Ken Li <a href="ICCPrograms@fhda.edu">ICCPrograms@fhda.edu</a>
- ICC Vice Chair Of Programs: Kevin Shiah <a href="ICCVCPrograms@fhda.edu">ICCVCPrograms@fhda.edu</a>
- ICC Chair of Marketing: Fatima Ahmed <a href="ICCMarketing@fhda.edu">ICCMarketing@fhda.edu</a>
- ICC Vice Chair of Marketing: Caitlyn Richardson <a href="ICCVCMarketing@fhda.edu">ICCVCMarketing@fhda.edu</a>
- ICC Secretary: Alicia Kong <a href="ICCSecretary@fhda.edu">ICCSecretary@fhda.edu</a>
- ICC Advisor: Maritza Arreola <u>arreolamaritza@fhda.edu</u>