



ICC Advisor's Report
Wednesday, April 17, 2019

La Donna Yumori – Kaku, ICC Advisor
(408) 864-8692

<http://www.deanza.edu/clubs>

(New Info is in bold text)

Office Hours: Sign up on Club Room Door

M/W: 10:30 a.m – 11:30 a.m

Tu/Th: 9:30 a.m – 10:30 a.m

If I am not in the ICC Office, Please check inside the Office of College Life

F.Y.I

- Welcome and Welcome back to the ICC for Spring Quarter, 2019!**
I look forward to working with you! Please contact me through my office hours, email or by phone. If I am not in the ICC Office for my office hour, then come to the Office of College Life Office.
- Spring Welcome Week** – Thank you clubs for your support! We helped 421 students!
- Spring Quarter Club Meeting Room Requests** – Please submit a Meeting Room and Dining Room Info Table Request Form (Lavender Form) to reserve a room. The forms will be processed in the order received. Please don't assume that your club can use an empty classroom or Sunken Garden etc. Please allow 12 working days.
- Club Events: PLEASE SEE ME** before or when you turn in your Special Event Facility Request Form (Gold Form) so I can review the form to avoid any delays with your request. It just takes a few minutes to review. I can also provide FREE parking permits for your speaker(s). Sign up for an appointment, call, or email me.
- Club Meeting Flyer:** Please create a Club Meeting flyer and give it to the College Life front desk or the ICC officers for posting in the Club glass display case.
- Club Flyers to post in Glass Display Case are due** no later than Thursday afternoon to Office of College Life. The student employee will post on Friday. Limit 10 flyers (no longer than 8.5" X 11")
- High School Day:** High School Student and Parent Open House Saturday, April 25, 2019 at the Sunken Garden. Setup begins at 8:30am. Event will be held 9:00AM – 1:00PM. Limit of 2 people per club. Free Lunch. Win \$50 Drawing! Deadline Friday April 18, 2019.

Sign Up on Clipboards at ICC Meeting/ Office of College Life

❖ Club Day Entertainment – April 25, 2019

ICC Important Dates

- April 18 Club Karaoke
- April 25 Club Day
- April 27 High School and Parent Open House at De Anza
- May 2 Club Day if rained out on April 26