

ICC Advisor's Report Wednesday, January 23, 2019

La Donna Yumori – Kaku, ICC Advisor (408) 864-8692

Office Hours: Sign up on Club Room Door

Mon: 9:30 am – 10:30 am Tues/Thu: 10:30 am - 11:30 am

http://www.deanza.edu/clubs

If I am not in the ICC Office, Please check inside the Student Activities Office

(New Info is in bold text)

F.Y.I.

1. <u>Banner or Postcard Printing</u>: ICC uses Advantage Grafix 10161 S. De Anza Blvd. Cupertino Mon – Fri 8:00AM – 5:00PM

408-466-0915 <u>Ben@advtangegrafix.com</u> Needs PDF files with high resolution photo www.advatangegrafix.com

See www.deanza.edu/clubs/banner.html

- 2. <u>On Campus Glass Display Cases</u>: There are 10 locations. Please drop off club flyers or large posters by Thursday to be posted on Fridays by Office of College Life Student Employees.
- 3. <u>Club Room Hours:</u> The Club Room is open M-TH 7:00AM-9:00PM and F 7:00AM -4:30PM. Use the door with the electronic lock at the end of the hallway since the other two doors are opened by 8:30AM and locked by 5:00PM.
- 4. New Student (Counseling 5) Classes: I need volunteers to assist me with these classes. Sign up on the half sheets after the ICC Meeting. Clubs who volunteer will be eligible for a \$50 drawing in Spring Quarter. Clubs must be present to win.
- 5. Equipment Check Out: The person who signs up for the equipment needs to be the person who picks up the equipment. Be sure to get instruction on how to use the equipment when you pick it up. Please return ALL the equipment back so others may use it. Please DO NOT take the equipment home with you

ICC Important Dates

Thurs. Jan 24 Club Day 11:00 AM-1:00 PM Main Quad

O Thurs. Jan. 31 Back up date for Club Day if rained out on Jan. 25

Sign Up on Clipboards at ICC Meeting/ Office of College Life

New Student Counselling 5 Classes – Volunteer to be a student presenter for a New Student Class