



21250 Stevens Creek Blvd.  
Cupertino, CA 95014

# General Education Certification Request

**Step 1** Tip: You may need to download then open this form with different viewer software (e.g. Adobe) before completing and saving it.

Student ID#	Last name	First name	Date
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**Step 2**

Check one GE pattern.

CSU GE Breadth

IGETC for CSU

IGETC for UC

**Step 3**

Enter the university's name.

**Note:** GE certifications will be sent to only *one* (1) university per student.

University Name:

**Step 4 (IGETC for UC only)**

**AREA 6 Language Other Than English Proficiency requirement**

**IMPORTANT!** Do not assume this is marked as completed. **VERIFY** in your DegreeWorks or Unofficial Transcript, especially if you took high school world (foreign) language courses.



My AREA 6 status is:

- a) Completed - De Anza College or other college-level world language course.
- b) Completed - "IGEX D006." code is on my DegreeWorks report for my previously reviewed high school coursework.
- c) Needs review now - my high school transcript is attached with this request; foreign transcripts or diplomas with English translations, please.
- d) Incomplete - After transferring you may follow up on AREA 6 with your university advisor.

**Step 5 (see comment below\*)**

One or more of my transfer GE courses is still in progress at De Anza or Foothill.

Yes\*

No

**Step 6**

A. Sign and save.

B. Must be sent by the student from the email address they mainly use at De Anza; e.g. a "gmail" or other personal email address. Send to **evaluationsda@deanza.edu**

\***Note:** the UC and CSU campuses allow De Anza College, a quarter system school, to submit GE certifications **after** the announced July 1st deadline set for semester system schools. If you have any questions or concerns, please contact your university's admissions office.

**Important:** It is the student's responsibility to ensure that all relevant documents are on file with the Admissions and Records office prior to the request for certification. For example, if any transcripts are missing, a partial IGETC certification will be sent to the university or your request may be denied.

**X** Sign or type your name

Please note: certifications may take up to 10 business days or more during peak times once all required materials have been received and any required courses' final grades have been posted.