



SLO Core Team Meeting Minutes

Present: Veronica Avila, Amy Leonard, Mallory Newell, Mary Pape, Toño Ramirez,

Thesday, January 10, 2017, AT 203D, 11:30 – 12:20 pm

TOPIC	Purpose	LEADER	Notes
December Minutes	D/A	Mary	December minutes were approved. Mary will post.
Steering Committee Meeting	I/D	Toño	Christina Espinosa-Pieb's schedule is booked for most of the quarter. Thus, Toño will email asking her if she would like for us to set a meeting suggesting our regular Tuesday meetings time.
Accreditation	I?D/A	Mallory	<p>Assessment Completion numbers are needed (SLO 84%).</p> <p>For the last accreditation and for the reports since then, SSLO and AUO assessments have been listed at 100%. However, only a small percentage of these have been recorded in TracDat. In addition, changes in staff meant that a block of time was needed for new staff to catch up to speed on the assessment work. Thus, some areas have been granted extensions. It is the only very recent assessments that are entered in TracDat. Given the nature of the SSLO and AUO areas it was not feasible to start recording assessments in TracDat as soon as for instructional areas.</p> <p>Mallory suggested that SLO work (including SLOs, PLOs, SSLOs, and AUOs) be the topic for accreditation Action Plan.</p>
AUO/SSLO	I/D	Veronica	<p>To achieve the goal of assessments actually being entered into TracDat, Veronica finds best success in working one-on-one with each person responsible for SSLO assessments.</p> <p>Veronica maintains a list of those who are falling behind on assessment work contacting these regularly.</p>
SLO Website Updates	I	Toño	<p>Button to navigate to TracDat has been added to the main SLO page. Steering Committee meeting minutes area has been updated.</p>

SLO Workshop	I/D/A	Mary	Amy, Mary and Veronica will present a workshop on February 28, 2017 in MLC 243: 1st Year Experience for Tenure Track Faculty: Enhancing Student Learning through SLO's (Student Learning Outcomes). At this hands-on workshop, presented in MLC-243, the Faculty and Staff Computer Lab, an overview of the SLO Assessment Process will be presented. Participants will be guided through the login procedure to their TracDat accounts (which were created for new faculty during Fall Quarter). The group will then enter either mock or real assessment materials for one of the SLO statements for one of the classes taught during a previous quarter, and finish the session by generating of a report on SLOACs (student learning outcome assessment cycle) for their department/area.
Newsletter	I/D	Mary	Newsletters do not seem to be the way to get info out anymore. Emails to divisions, department chairs, area leads, and individuals are much more effective.
Program Review	I/D	All	SSPBT – Program Review boxes are ready for use in TracDat. From SSLO area in TracDat click on <i>Academic Support Assessment Unit</i> And then click on <i>Program Review</i> . Mary will email Stacey Cook letting her know that Program Review for her areas is ready and offer the assistance of she and/or Veronica to hold “how to” meetings. IPBT – Veronica Neal will attend next workshop to be held on Thursday, January 19 from 3:30 – 4:30 in AT 205. Mary will propose some updates to Program Review – Equity Summary.
Convocation	D/A	All	Date: March 3 ICC Focus: Communication and Expression Title: Thinking Without A Box: The Power of Imagination. Location: Opening general session will be held in VPAC. Tony Arellano is contact person for facility accommodations. Workshops will be held in AT 204 and MCC. Other rooms will be needed.

Lunch in A & B Conference Rooms of Hinson Center

SLO Team is on the agenda for the Academic Senate meeting of January 23rd:

- 1) Discuss theme
- 2) Funding request of \$600 (same as for 2016) to assist in covering food.

Presentations for Opening Session

Diana Argabrite from the Euphrate will already have an exhibit and a sculpture. There will be room to have a group meet in that area.

Ken Weisner to have some of his students read some of their works from the Red Wheel barrel.

Dance students of Vernon Gallegos will perform Salsa and/or hip hop.
Music on USB stick; lights
Mary will contact for length of each dance.

Maybe we could have one dance and then several students teach some volunteers from the audience to do a few steps. It would be enlightening to hear what the volunteers feel as they learn the dance.

Possible Workshops

Session I.

10:15 – 11:00 am

Cecilia Deck's proposal

"How to teach students to write a story and communicate through journalism. Anyone can be a journalist."

In Euphrate a student will work with Cecilia to give an

			<p>overview of the process. Student will interview Diana Argabrite about one of the exhibits in the Euphrate. The audience and student will take notes then develop "lead lines" Popcorn style share "lead lines" Then critique them together and decide what might be the best one for a story. SLO workshop for adjunct faculty.</p> <p>Engineering Robotic club: Manizheh Zand is the club advisor. Some possible ideas for their participation: explore something from assignments for the introduction to engineering course; or present the catapult project that occurred several years ago - maybe a set of photos with a bit of oral explanation regarding their assessment processes; or something about the cultural aspects of engineering.</p> <p><u>Session II.</u> 11:15 – 12:00 noon</p> <p>Mary: Program Review workshop for Chairs.</p> <p>Mary Kaye and Service Excellence: Body Language and making students feel welcome.</p> <p>Eugene Rodriguez on how to critique work. Workshop Mary will contact</p> <p>Lenore Desilets with workshop on Statistics. Mary will contact.</p>
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SLO Core Team Meeting Minutes

Veronica Avila, Coleen Lee-Wheat, Amy Leonard, Mallory Newell, Mary Pape, Toño Ramirez,

Tuesday, January 17, 2017, AT 203D, 11:30 – 12:20 pm

TOPIC	Purpose	LEADER	Notes
Steering Committee Meeting	I/D	Toño	Toño emailed Christina Espinosa-Pieb regarding out current focus on (1) the upcoming March 3 Campus Convocation (attaching a provisional draft of the program) and (2) preparing for the upcoming fall accreditation team visit. In addition, Toño extended an invitation to her to attend any of our weekly meetings.
Accreditation	I/D/A	Mallory	Assessment percentages for SLO, PLO, SSLO, and AUO work is due to Mallory by January 28. Mary will provide these figures.
AUO/SSLO	I/D	Veronica	Veronica is keeping a list of all contacts she has been making with program leads. Upon receipt the list will be incorporated into our minutes.
Convocation	D/A	All	<p>Date: March 3 ICC Focus: Communication and Expression Title: Thinking Without a Box: The Power of Imagination Location: Opening general session will be held in VPAC. Tony Arellano is contact person for facility accommodations: lights, projection screen, music.</p> <p>Workshops will be held in AT 204 and MCC. Other rooms will be needed.</p> <p>Lunch in A & B Conference Rooms of Hinson Center</p> <p>----- Amy will be spokesperson for the SLO at the Academic Senate meeting of January 23rd: 1) Discuss theme</p>

2) Funding request of \$600 (same as for 2016) to assist in covering food.

Presentations for Opening Session

Diana Argabrite, Museum Programs Coordinator, will already have an exhibit and a sculpture in Euphrate. There will be room to have a group meet in that area.

Ken Weisner to have some of his students read some of their works from the Red Wheel barrel.

Dance students of Vernon Gallegos will perform Salsa and/or hip hop.
Music on USB stick; lights
Mary will contact for length of each dance.

Maybe we could have one dance and then several students teach some volunteers from the audience to do a few steps. It would be enlightening to hear what the volunteers feel as they learn the dance.

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Session I.

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"How to teach students to write a story and communicate through journalism. Anyone can be a journalist."

Agenda:

- In Euphrate a student will work with Cecilia to give an overview of the process,
- Student will interview Diana Argabrite about one of the exhibits in the Euphrate.
- The audience and student will take notes then develop "lead lines"
- Popcorn style share "lead lines"

			<ul style="list-style-type: none"> • Then critique them together and decide what might be the best one for a story. <p>SLO workshop for adjunct faculty. Amy will present.</p> <p>Kim Palmore</p> <p>Engineering Robotic club: Manizheh Zand is the club advisor.</p> <p><u>Session II.</u> 11:15 – 12:00 noon</p> <p>Mary: Program Review workshop for Chairs.</p> <p>Mary Kaye and Service Excellence: Body Language and making students feel welcome.</p> <p>Eugene Rodriguez on how to critique work. Workshop Veronica will contact</p> <p>Lenore Desilets with workshop on Statistics. Mary will contact.</p> <p>Lori Clinchard for Creative Minds course. Toño will contact.</p> <p><u>Resources</u></p> <p>Resources could be listed on the program.</p> <p>Thomas Friedman, <i>Thank You For Being Late: An Optimist's Guide to Thriving in the Age of Accelerations</i>. We need to let go of insular ideas, any one thought, or any "disciplinary silo," in order to move to a better more productive place. This concepts seems to serve as both a base and a parallel to the Communication and Expression ICC.</p> <p>Dave Eggers, <i>The Circle</i>. In this suspenseful novel the possible erosion of all our privacy, down to our thoughts, in this digital age is explored.</p>
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