AGENDA TOPIC	PURPOSE	LEADER	OUTCOME	ATTACH

This year's work: Progress Report	I	Pape/Ramirez	• A review of the 2014-15 SLO Progress Report recently presented to the Academic Senate, focusing on:
			  o Program Assessment Plans
			  o The 2015 Campus Convocation
			  o Developments in TracDat
			    ▪ Mary recommends that we upgrade to TracDat v5, and that we complete the transition during August 2015. Training for the new version will be included in upcoming Program Review workshops
			  o Mary has reviewed possible solutions to address the possible ACCJC requirement of disaggregating assessment data for all students. These include the 'Outcomes' feature in Catalyst, along with the possibility of integrating assessment data into the Banner system. Moaty Fayek will ask about the possibilities for this latter course of action at an upcoming Banner meeting.
			  o Mary also strongly encourages us to link the login information for TracDat to the Banner/Email login information for all faculty and staff	

This year's work: ICC assessment	I/D	Ramirez	• Assessment of the 'Health and Wellness' ICC was conducted during the past year. As discussed at the convocation (http://deanza.edu/slo/convocations/2015_convocation.html) assessment was conducted directly via a student focus group and indirectly by examining the assessments of programs that are most relevant to student helath/wellness/responsibility. o Marisa recommends that we edit the video footage of the panel discussion to under 3 minutes prior to posting online • A report on the assessment findings is under development, and will be hosted on the appropriate page of our ICC assessment site (http://deanza.edu/slo/icc_assessment/)	
This year's work: IPBT and the Program Review Document	I	All	• A review of the current draft of the Program Review document, and of the Dept. Chairs Handbook o Mary favors converting the SLO-related section of the Chairs Handbook to bullet-point format, emphasizing 5 key points for assessment	xx
2016 Convocation Schedule	D	All	• The committee feels that we should continue the workshop format, and that 'Information Literacy' will be the most timely ICC to assess in the 2015-16 year	

Summer Work: Opening Day Workshop	D	All	▪ District has accepted the Core Team's proposal for a workshop at the fall Opening Day.
			  ▪ Title: "Making it Meaningful: Authentic and Innovative Outcomes Assessment in the FHDA District"
			  ▪ Presenters: Veronica Acevedo Avila, Mary Pape, Antonio Ramirez (DA SLO Coordinators), and Roseann Berg from the Foothill SLO team.
			  ▪ Description:
			    ▪ As our district continues its efforts toward "sustainability" in SLO work, we propose a workshop highlighting examples of innovative, authentic	

			demonstrate how outcomes assessment can arise naturally from grassroots assessment projects that are already under way, and that these can frequently overlap with broader institutional aims such as critical thinking and student equity.	

Summer Work:
 	
 Update Liaison PGA Document
	D	A. Khanna	▪ In the light of her recent participation in an accreditation visit, Anu has recommended that we develop a worksheet to serve as evidence of dialogue for our liaisons. This would be included in the document that we sign off for PGA credit.
			▪ Other suggestions include:
			   ▪ Developing a campus-wide template for keeping minutes as evidence of dialogue
			      ▪ This suggestion faced objections during our meeting from both Christina and Rowena, who argue that we should not further formalize/complicate meetings on campus
			   ▪ Clear rubrics for assessing random samples of PLOACs/SLOACs
			      ▪ These should be ready to present at the fall Opening Day workshop
			   ▪ Document any and all changes in criteria for cycle completion	

Looking Ahead: The 2017 ACCJC visit	D	All	▪ As we draw nearer to a self-study year, we should begin taking any measures available to prepare to demonstrate sustainability in assessment. Some considerations may include:
			   ▪ The status of AUO assessment
			      ▪ It was pointed out that summer is the best time to address AUO assessment, as this is typically the least demanding time of the year for administrators
			   ▪ The inclusion of an adjunct faculty member on the Core Team
			      ▪ Christina pointed out that this faces problems in the form of recent to changes to laws about adjunct work (timesheet requirements, etc.)
			      ▪ It *could* work if we had well-defined hours and meetings for record-keeping purposes.
			      ▪ The committee resolved to wait and see if any adjunct faculty express interest in this type of participation, rather than recruiting a prospective candidate
			   ▪ Christina requests a report indicating areas that are delinquent in assessment work
			   ▪ Tono will coordinate a 2015-16 taskforce to focus on authentic assessment work.	

A = Action | D = Discussion | I = Info

Administrative Reps	SLO Coordinators	SLO Team Members	Shared Governance Reps
Christina Espinosa-Pieb, VPI ~~Stacey Cook, VPSS~~ ~~Donna Jones-Dulin, VPCS~~ ~~Letha Jeanpierre, VPFES~~ Marisa Spatafore, Marketing Rowena Tomaneng, AVPI ~~Mallory Newell, IR~~ ~~Mi Chang, AS & Curriculum~~	Mary Pape, SLO Coordinator Tono Ramirez, SLO Coordinator ~~Veronica Acevedo Avila, SSLO Coordinator~~	~~Anu Khanna, Curriculum Co-Chair~~ ~~Jackie Reza, Staff and Organizational Development~~ Coleen Lee-Wheat, Dean ~~Randy Bryant, Academic Senate VP~~	~~Mayra Cruz, Academic Senate President~~ ~~Rich Hansen, FA~~ ~~Classified Senate President~~