De Anza College Instructional Planning and Budget Team Notes—May 4, 2004

REVISED

Present: Akau, Canter, Espinosa-Pieb, Illowsky, Kubo, LaManque, Mowrey, Newburg, Swensson

Absent: Argyriou, Bradshaw, Campbell, Griffin, Harral, Jenkins, McCarthy, Shively, Woodward

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- I. The purpose of this meeting was to introduce the document, *Administrative Organization Draft* dated May 3, 2004 and answer questions pertaining to the information contained therein. Clarification regarding areas being moved from the "current 2003-04" year to a proposed "2004-05" year was as follows:
 - Area <u>Accreditation</u>: move from Academic Services to Student Services: The IPBT group supported the proposed move;

<u>Special Note</u>—recommendations from Instructional Deans' meeting held 5/4: Christina shared that at the Instructional Deans' meeting, the IDeans stated that they preferred that Accreditation stay under Instruction instead of being moved to VP, Student Services and Institutional Research.

- Area <u>Campus Technology Liaison</u>: The IPBT group supported this move to VP, Finance and College Services; (Andrew recommended that the title, "Technology" be changed to "Campus Technology Liaison.")
- Area Child Development Center: still under discussion;
- Area--Distance Learning: still under discussion.

Special Note — recommendations from Instructional Deans' meeting held 5/4: When this topic was introduced at the Instructional Deans' meeting, the IDeans said that they preferred that Distance Learning stay under "Instruction." Voting took place to determine the preference of having a "dean" or a "director" to manage the this program. The results were that 7 were supportive of a "director" and 3 preferred a "dean" classification. The importance of having a "visionary leadership" person was stressed by all.

- Area <u>Community Education/Older Adult Studies</u>: The IPBT group supported this move to VP, Instruction;
- Area OTI/Workforce Education: This topic is still under discussion; and
- Area <u>Professional Workforce Development</u>: The IPBT group approved this move to VP, Finance and College Services.

II. Other:

Samuel Akau was introduced as a new student member of this committee.

The next IPBT meeting is scheduled for Tuesday, May 18.