

Standard I Accreditation Self Study Team
Institutional Mission and Effectiveness
01-31-05 DRAFT

Members Present: Andrew LaManque, Chair, Cindy Castillo, Carlene Bruins, Kevin Glapion, Mayra Cruz, Christina Espinosa-Pieb, Carolyn Keen, Carmen Pereida, Lydia Hearn, Pat Fifield

Members Absent: Carolyn Wilkins-Green, Rich Hansen, Student Representative

Guest: Dr. Brian Murphy

Handouts: Minutes from meeting 01-24-05
Document I.A: Mission- Self Evaluation
Document Standard 1.B.1

Minutes read for errors or deletions. Question raised as to what was meant by statement “Is there a term limit for every campus committee”? All shared governance committee members serve for a term with a specific length, but there are no rules on the number of times someone can be reappointment to a committee. Discussion that some PBT teams have not changed members since the groups began. The IPBT has had considerable turnover in membership over the last 3 years, including new Deans and faculty members.

President Murphy offered a few of his ideas on accreditation and where he sees the College heading. He is trying to visit with each team over the next few weeks. The President shared his thoughts about the process of creating a strategic plan. He spoke of the importance of engaging both internal and external groups and of having an external research on the demographic trends facing the college over the next decade.

The President suggested that the self evaluation should include a serious analysis of what works and what doesn't at the college. The work of our team will be used not only in the self study but also later in the strategic planning process. Ultimately the goal is to improve the college and thus the learning of our students.

Comment: Our teams are writing descriptive summaries and suggestions. As the documents move forward to the writer, how should our ideas be included? For example, perhaps a sub-committee's suggestion might not be the suggestion of the entire college?

Response from the President: All ideas should be included. At some point the chairs of all the committees and the President will go over all the drafts. Some of the topics are awkwardly divided. We need to develop a balance as we write; including solid constructive criticism. The President feels we all need to be scrupulously honest. De Anza has a very strong reputation and we have nothing to worry about. If you see issues you need to bring them up. It is better for them to come up in document and not just pop up as a surprise down the road.

Discussion on draft submitted by Lydia. Lydia felt her descriptions were too expanded and maybe fell into the other areas of Standard I. The President suggested that she deconstruct the standard and write to each piece. The discussion included the thought that our mission statement might be missing an explicit connection to student learning. On the other hand we have program reviews to judge how well we are doing and how well our students are doing.

All drafts are due to Andrew by next week.

On February 11, 2005 from 10:00 to 12:00 Conf Room A there will be an all college meeting to discuss the status of accreditation report. Everyone from our team who is available is requested to attend.

Next meeting February 7, 2005 1:30 to 2:30 Don Bautista Room