

Standard I Accreditation Self Study Team  
Institutional Mission and Effectiveness  
01-24-2005

Members Present: Andrew LaManque, Chair, Cindy Castillo,  
Carlene Bruins, Rich Hansen, Kevin Glapion  
Pat Fifield

Members Absent: Mayra Cruz, Duane Kubo, Carolyn Wilkins-Green,  
Christina Espinosa-Pieb, Carolyn Keen,  
Carmen Pereida, Lydia Hearn  
Student Representative

President Brian Murphy will attend a future meeting of our group – possibly in the next few weeks.

There will probably be a meeting of all the accreditation teams around 2-05. We need to be in a good position to discuss our standard. We will all share drafts at the meeting. This is only a draft and does not need to be fully polished.

We have, as a group, gone through Cindy and Mayra's draft. We have begun going through Duane and Carolyn's draft. We have discussed Carleen's document on the Mission Statement. Andrew is going to update on the web the working document. Mayra and Cindy meet in between our weekly meetings. Most of the sub-committees also are doing the same.

Planning and recommendations have come out of our meetings. The more specific detail on supporting documents, the better.

Standard 1.B.5 Cindy Castillo, Mayra Cruz, Andrew La Manque  
Document presented for review and comments.

“Committee chairs should be responsible for making training available to committee members” If we had all assessment in one place the chair should make sure that everyone can access the data. Especially in decision making groups.

Marketing and Institution Research co-create surveys. We currently only survey when there is an issue. We need to do it more routine.

Page 3 paragraph 3 Process should be more open when a position comes up.

Is there a set term limit for every shared governance committee?

Web page has a listing of committees; it should also include names, contact info, and term of appointment.

Next meeting 1-31-05