

Student Services Planning and Budget Meeting Notes
 Wednesday, November 7, 2007
 Administration Conf. Rm. 106

Attending: Beckum, Glapion, Griffin, Irvin, Kawazoe, Marquez, Ratner, Winters

Item	Discussion/Comments	Outcome
Added to agenda	SSPBT's influence on Strategic Planning Initiatives Update Student Learning Outcomes, Basic Skills, Title III within Student Services	
Proposed Mission Statement	Group reviewed possible revision of the SSPBT mission statement for discussion at the next meeting. Original mission statement will be sent for review prior to the next meeting.	
Planning for 07-08 year	Continue work on implementing Strategic Planning Initiatives. Suggestion - administration provide a charge for the deans i.e. division retention teams. Irvin to work with Swensson on ways to help deans move forward with the initiatives. Suggestion - SPI co-chairs meet and determine a recommendation to administration regarding someone to follow through on the process for SPIs . Griffin recommends the use of technology to share ideas among PBTs regarding moving SPIs forward.	
Basic Skills Initiative	LeBleu reviewed information about the Basic Skills Initiative (funds from the state) for services to under served and under prepared students as quickly as possible. The information will be circulated to the campus and community as soon as possible. An accountability document must be completed by the spring and presented to the board in order to continue funding. The plan includes organizing a working committee including people from more than one area of the college. Recommendation that the Basic Skills Initiative group work with the Title III grant folks to maximize the services with the funds available and avoid duplication.	
Planning agenda SSPBT	Conversation re SPIs, BS, Title III and the Program Review process to help identify and increase funding to areas working to make needed changes. Revisit PR for resources strategic initiatives Conversation across the institution re strategic initiatives Student awareness of resources.	
Reorganization process	Griffin shared that there are no significant changes planned but there may be a shift of some responsibilities. Murphy in conversations with the Academic and Classified Senates for input. C: Hawk, Murphy, Swensson	