

MPS Math 210: Pre-Algebra - Fall 2009

Instructor Jefferson Shirley	Office S75B	Office Hours MW: 6:00–7:00 pm & TTh: 3:45–4:45 pm
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Text and Related Materials:

- Auffman, Barker, Lockwood, Prealgebra (4th Edition)
- Scientific Calculator

Attendance:

Regular, punctual attendance at **all** class meetings is expected of each student. Students absent during the first 2 weeks of class will be dropped unless they contact the instructor. Each tardy will count as half an absence. **A student may be dropped from the MPS Program if absent the equivalent of 5 times, no matter what the reason.** If you stop attending class, **it is your responsibility to drop yourself from the course.** *Failure to do this will result in a failure of the course.*

Homework:

Homework will be assigned daily. Questions will be answered during the first 10 minutes of the class after homework is assigned. Each day's homework is due 2 days after it is assigned, at the beginning of class. Each day's homework will be worth 3 points. **Late homework will no be accepted. Do not ask.** See the format for graded work on the next page.

Worksheets:

This is an activity-based class. Because of this, there will be one in-class worksheet everyday. You are expected to work in groups on these worksheets, and they must be turned in before leaving class. **Missed worksheets cannot be made up for any reason. Do not ask.** Each worksheet will be worth 3 points.

Quizzes:

There will be eight quizzes during the course of the quarter. Each quiz will be worth 15 points. The lowest quiz score will be dropped. All quizzes are closed-book and closed-notes. **Quizzes cannot be made up. Do not ask.** If you know you will be absent on a quiz day, make arrangements to take the quiz early.

Assignments:

There will be three assignments during the course of the quarter. Each assignment will be assigned approximately one week before each exam, and will be a good review for exams. Students may work in groups of up to 3 people on each assignment. They are to be done outside of class, and class time will not be used to discuss assignments. They will be collected and graded. **Late Assignments will not be accepted. Do not ask.** Each assignment will be worth 25 points. See the format for graded work on the next page.

Project:

There will be one project assigned. This will be worked on, mostly outside of class, in groups of up to 3 people. The project will be worth 25 points. **Late Projects will not be accepted. Do not ask.** See the format for graded work on the next page.

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Exams:

Three exams will be given, worth 100 points each. Exam dates are on the calendar. **No make-up exams will be given for any reason. Do not ask.** All exams are closed-book, closed-notes, unless otherwise indicated.

Final Exam:

There will be a 2-hour final exam worth 100 points. The exam is comprehensive. Students who miss the final exam will receive a grade of F. **No incompletes will be given for missing the final exam.** The final exam date is on the calendar.

Where to get help:

- The instructor has office hours everyday; please use them.
- MPS has amazing tutors; please use them.
- Also, the tutorial center is located in S-43.

Other:

- Anyone caught cheating on a test or quiz will receive an automatic 0 and be reported to the Dean of the PSME Division. If caught twice, you will be expelled from the class and receive a grade of F.
- Cell Phones and Beepers should be turned off or set to vibrate mode during class. Your phone should neither be seen or heard. Phones may be taken from students, if they are used in class.
- Talking and other disruptions are disruptive to the whole class. Be respectful to your fellow students and instructor, and keep talking to a minimum. You may be asked to leave class, if you are found to be disruptive.

Format for all Graded Work - All work must be in this format or it will not be graded

- Label papers with ***your full name in the upper left corner as well as a title (homework section, assignment number, etc.)*** on top of the first page.
- All work should be done on standard-sized paper that is not torn out of a spiral notebook.
- All work that is more than one page **must be stapled** together.
- Use **PENCIL ONLY**, no pen.
- All problems must be worked out in a **neat, orderly, complete** manner in sequential order. I am more concerned with **showing your process** working through the problems than just getting the correct answer.
- If the question asks you to explain, **you must use complete sentences** for credit.

Grades will be assigned as follows:

Exams - 3 @ 100 points	300 points	92 - 100%	A	736 - 800 points
1 final exam @ 100 points	100 points	90 - 91%	A-	720 - 735 points
Homework	100 points	88 - 89%	B+	704 - 719 points
Quizzes	100 points	82 - 87%	B	656 - 703 points
Worksheets	100 points	80 - 81%	B-	640 - 655 points
Assignments	75 points	78 - 79%	C+	624 - 639 points
Project	25 points	70 - 77%	C	560 - 623 points
Total	800 points	60 - 69%	D	480 - 559 points
		0 - 59%	F	0 - 479 points

Tentative Calendar

	Monday	Tuesday	Wednesday	Thursday	Friday
Sep	Section 1.3 Instruction begins Worksheet 1 21	1.4 and 1.5 Worksheet 2 22	2.1 Worksheet 3 23	2.2 Quiz 1 Worksheet 4 24	25
Sep	2.3 Worksheet 5 28	2.4 and 2.5 Worksheet 6 29	3.1 Worksheet 7 30	3.2 Quiz 2 Worksheet 8 1	2
Oct	Review 5	Exam I Assignment 1 Due 6	3.3 Worksheet 9 7	3.4 Worksheet 10 8	Last Day to Drop with no Grade Recorded 9
Oct	3.5 Worksheet 11 12	3.6 Worksheet 12 13	4.1 and 4.2 Worksheet 13 14	4.2 and 4.3 Quiz 3 Worksheet 14 15	Last Day to Request Pass/No Pass Grade 16
Oct	4.3 and 4.4 Worksheet 15 19	4.5 Worksheet 16 20	5.1 and 5.2 Worksheet 17 21	5.3 Quiz 4 Worksheet 18 22	23
Oct	Review 26	Exam II Assignment 2 Due 27	5.4 and 5.5 Worksheet 19 28	5.6 Worksheet 20 29	30
Nov	5.7 Worksheet 21 2	6.1 and 6.2 Worksheet 22 3	6.3 Worksheet 23 4	6.4 Quiz 5 Worksheet 24 5	6
Nov	6.5 Worksheet 25 9	Functions Worksheet 26 10	Functions Worksheet 27 11	Functions Quiz 6 Worksheet 28 12	Veteran's Day Holiday Last Day to Drop with a W 13
Nov	6.6 Worksheet 29 16	Review 17	Exam III Assignment 3 Due 18	7.1 and 7.2 Worksheet 30 19	20
Nov	7.3 Worksheet 31 23	7.4 Worksheet 32 24	8.1 and 8.2 Quiz 7 Project Assigned 25	Thanksgiving Holiday No Classes 26	Thanksgiving Holiday No Classes 27
Nov	8.4 Worksheet 33 30	9.2 Worksheet 34 1	9.3 Worksheet 35 2	Review for Final Quiz 8 3	4
Dec	Review for Final Project Due 7	Finals 8	FINAL EXAM 1:45 – 3:45 PM 9	Finals 10	Finals 11