

SUMMER 2010 SCHEDULE PREFERENCE SHEET

Speech Department • Language Arts Division • De Anza College

Full-Time & Part-Time Speech Faculty:

Please fill out this form and return it to MATT ABRAHAMS by Monday, February 3, 2010.

Name: _____ Phone: _____

Do you want to teach in SUM'10? NO
 YES 1 class 2 classes

Did you teach for De Anza or Foothill in SUM'09? NO
 YES

VERY IMPORTANT! PLEASE READ:

Please provide complete and accurate information below. The department and division schedulers will make every effort to accommodate your requests, but we have to know what your requests are.

COURSES Write numbers (1,2) to indicate your preferences:

SPCH001 Public Speaking
 SPCH010 Fundamentals

TIMES Indicate your preferred times: _____

What is the **earliest** you are willing to begin? _____

What is the **latest** you are willing to finish? _____

DAYS Indicate your preferred days: _____

Is there anything else you would like the department and division schedulers to know about your schedule preferences (times/days you are not available, possible conflicts, special requests,...)?
