



## DASB FINANCE COMMITTEE MINUTES

Monday, June 4<sup>th</sup>, 2018

3:30 pm

Student Council Chambers

**Chair:** Raynard Darmadi

**Contact:** rere.darmadi@yahoo.com

### Call to Order

Raynard called the meeting to order at 3:32 pm

### Roll Call

2018-06-04 Attendance		Yes: 4	No: 0	Abs: 0
1	N/A			
2	Allison			
3	Ian			
4	Khaled			
5	Krish			
6	Raynard			
7				
8				

Late: Khaled (3:38 pm)

### Approval of Minutes

- May 21<sup>st</sup>, 2018
- **Raynard moved to approve the minutes from May 21<sup>st</sup>, 2018**
  - **Seconded by Allison**
    - **No objections**

### Public Announcements

*Please note: Members of the public are limited to two minutes. The Committee cannot take action or respond to items during public announcements.*

No Public Announcements

Business Items

1. INFORMATION/DISCUSSION/ACTION – URGENT ITEM

Title: Black Student Graduation

*This item is to approve a funding request of \$3,175.00 from Special Allocations for the annual Black Grand and Achievement Ceremony and Reception.*

Presenter: Sheila White-Daniels

Time: 20 minutes

- Shawny White presented on behalf of Sheila White-Daniels. She explained the purpose of the funding request which is to host the Black Grand and Achievement Ceremony and Reception. She presented a break down on how the funds will be used. They are asking for a total funding of \$3,175.
  - Questions were asked. Shawny explained they had 40 students graduating last year and approximately 200 attendants for the ceremony and reception. They have received funding from DASB previously, but last year they received funding from President Murphy.
- **Allison moved to allocate \$3,175.00 from Special Allocations for the annual Black Grand and Achievement Ceremony and Reception.**
  - **Seconded by Krish**
    - **No objections**

**Roll call vote to approve allocation \$3,175.00 from Special Allocations for the annual Black Grand and Achievement Ceremony and Reception**

Black Student Graduation		Yes: 4	No: 0	Abs: 1
1	N/A			
2	Allison			
3	Ian			
4	Khaled			
5	Krish			
6	Raynard			
7				
8				

**Motion passed 4 Yes – 0 No**

2. INFORMATION/DISCUSSION/ACTION – URGENT ITEM

Title: Athletics Budget Transfer

*This item is to approve a budget transfer of \$4975.47 to Athletics Fees and Officials (41-57202) from Athletics Transportations (41-57210) and Baseball (41-57210).*

Presenter: Kulwant Singh

Time: 15 minutes

- Kulwant not present. However, there were no questions from the Finance Committee.
- **Ian moved to approve a budget transfer of \$4975.47 to Athletics Fees and Officials (41-57202) from Athletics Transportations (41-57210) and Baseball (41-57210).**
  - **Seconded by Raynard**
    - **No objections**

**Roll call vote to approve a budget transfer of \$4975.47 to Athletics Fees and Officials (41-57202) from Athletics Transportations (41-57210) and Baseball (41-57210).**

Item	Vote
1 N/A	No
2 Allison	Yes
3 Ian	Yes
4 Khaled	Yes
5 Krish	Yes
6 Raynard	Yes
7	No
8	No

**Motion passed 5 Yes – 0 No**

3. INFORMATION/DISCUSSION/ACTION

Title: DASB Scholarship Information

*This item is to review the DASB Scholarship information and update it if necessary for the 2018-2019 Academic Year*

Presenter: Dennis Shannakian

Time: 15 minutes

- Dennis presented the DASB Scholarship for the Finance Committee. He presented both the document and the information available at DeAnza's website. He informed the current amount for scholarships are \$500 and the Finance Code says the minimum amount is \$500.
  
- **Raynard moved to keep the DASB Scholarship as is**
  - **Seconded by Krish**
    - **No objections**

**Roll call vote to keep DASB Scholarship as is**

Keep DASB Scholarship as is		Yes: 5	No: 0	Abs: 0
1	N/A			
2	Allison			
3	Ian			
4	Khaled			
5	Krish			
6	Raynard			
7				
8				

**Motion passed 5 Yes – 0 No**

4. INFORMATION/DISCUSSION

Title: Review DASB Budget Applications

*This item is to review the 2019-2020 DASB Budget Applications for possible changes to be made at the 6/14/2018 DASB Finance Committee meeting.*

Presenter: Dennis Shannakian

Time: 20 minutes

- Dennis presented the forms for the DASB Budget applications and explained Athletics have a separate form. The committee discussed possible changes but will take actions next meeting. One of the suggested changes discussed was the possibility of requiring the programs to submit the application form in Word-format to make it easier to read.

5. INFORMATION/DISCUSSION/ACTION

Title: Revision of the Finance Budget Code with Amendments Possibilities

*This item is to review the finance budget code and update it with some changes.*

Presenter: Raynard Darmadi

Time: 25 minutes

- Raynard opened up for discussion. He suggested to make an amendment to Article VI, Section II, letter C. Dennis informed he was not sure if that change can be made. The committee discussed the possibility of changing the limit of interns, and Allison suggested to add a section regarding intern responsibilities. The committee also discussed adding a section in the Finance Agenda to have intern interviews.
  - Dennis informed there are changes which needs to be changed in the Finance code. The first change was the possibility to add an exception for the Legislative Affairs Officer in Article VIII, Section 2 as the cost for the LAO to travel may be higher than \$500. The performance fee and contracted speakers and needs to be updated with the correct amounts in Article VI, Section 1, Letter F.

- **Raynard moved to approve the amendment to Article VIII, Section 2.**
  - **Seconded by Ian**
    - **No objections**

**Roll call vote to approve the amendment to Article VIII, Section 2.**

Approve amendment to Finance Code, Article VIII, Section 2    Yes: 5    No: 0    Abs: 0

1 N/A  
 2 Allison  
 3 Ian  
 4 Khaled  
 5 Krish  
 6 Raynard  
 7  
 8

**Motion passed 5 Yes – 0 No**

- **Raynard moved to approve the amendment for speaker and performance expense limits in Article VI, Section 1, Letter F**
  - **Seconded by Allison**
    - **No objections**

**Roll call vote to approve the amendment for speaker and performance expense limits in Article VI, Section 1, Letter F**

Approve amendment for Speaker and Performance expense    Yes: 5    No: 0    Abs: 0

1 N/A  
 2 Allison  
 3 Ian  
 4 Khaled  
 5 Krish  
 6 Raynard  
 7  
 8

**Motion passed 5 Yes – 0 No**

Burning Issues

No Burning Issues

Announcements/Informational Reports

No Announcements/Informational Reports

Adjournment

Raynard adjourned the meeting at 4:38 pm.