



Assessment Center

deanza.edu/admissions/placement/

REQUEST FOR REMOTE ACCUPLACER PLACEMENT TEST PROCTORING

Per your request to take an Accuplacer placement test at a remote location, please submit this completed form to the De Anza College Assessment Center at daassessment@deanza.edu. It is the student's responsibility to confirm a proctor. Upon receipt of this completed form, the Assessment Center will contact your proctor directly. This process can take up to **five (5) business days**.

Student Name:		De Anza Student ID#	
Email:	Phone:	DOB:	

1) Determine if you are eligible for placement test: <http://www.deanza.edu/admissions/placement/> and become familiar with the study guides <http://www.deanza.edu/admissions/placement/samples.html>

2) Indicate Your Requested Accuplacer Placement Test(s):

English & Math

English only

Math only

At this time, De Anza does not have the capability to provide for remote ESL Placement Test.

2) Indicate the institution or testing center that will proctor your placement test(s).

A proctor CANNOT be a family member, relative, or friend. Eligible proctors include: counselors, teachers, librarians, or proctors from another institution. If you have a question about the eligibility of a proctor, please contact the De Anza Assessment Center.

Institution: _____ Testing Date: _____

Proctor Name: _____ Title: _____

*Email: _____ Phone: _____

*Must be a **valid academic email address**. Emails cannot be sent out to Gmail, Hotmail, MSN, Yahoo, or other general accounts.

Student Signature: _____ **Date:** _____

By signing above, I grant De Anza College permission to contact the above proctor on my behalf to coordinate a remote placement test(s). I understand that this can take up to five (5) business days.

1) Date Received:	3) Date Proctor Packet Sent:	Comments:
2) Date Proctor Confirmed:	4) Proctor Username & Password Sent: Yes / No	

FOR OFFICE USE ONLY – Do not complete

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